



Meeting Minutes

A meeting of the California Vanpool Authority was called to order by Chairman Steve McShane at 10:02 A.M. on Thursday, March 14th, 2024, via teleconference.

2024 California Vanpool Authority Member Agencies

AMBAG - Association of Monterey Bay Area Governments
 Fresno COG - Fresno Council of Governments
 ICTC - Imperial County Transportation Commission
 MCTC - Madera County Transportation Commission
 MCAG - Merced County Association of Governments
 RCTC - Riverside County Transportation Commission

SJCOG - San Joaquin Council of Governments
 SBCAG - Santa Barbara County Association of Governments
 StanCOG - Stanislaus Council of Governments
 TCAG - Tulare County Association of Governments
 VCTC - Ventura County Transportation Commission

1. Call to Order

Roll Call - Clerk of the Board

Member Agency	Present	Absent (A) Alternate	Joined after Roll Call
AMBAG	Steve McShane	Scott Funk (A)	
MCTC		Robert Poythress / Jose Rodriguez (A)	
Fresno COG		James Horn / Brandon Pursell (A)	
ICTC		Ana Beltran / Maria Nava-Froelich (A)	10:07 A.M.
MCAG	Gurpal Samra	Pat Nagy (A)	
RCTC	Joseph DeConinck		
SJCOG		Miguel Villapudua	
SBCAG	Bob Nelson / Ariston Julian(A)		
StanCOG	Javier Lopez	Buck Condit (A)	
TCAG	Liz Wynn (A)	Kellie Carrillo	
VCTC	James "Jim" White	Mike Johnson (A)	

Staff/Visitors in attendance:

First Name	Last Name	Organization	03/14/24
Georgina	Landecho	CalVans - Executive Director	X
Magdalena	Atilano	CalVans - Office/Payroll Manager	X
Gabriela	Pacheco	CalVans - Transit Coordinator	X
Tomas	Hernandez	CalVans - Transit Coordinator	X
Carmen	Mora	CalVans - Transit Coordinator	X
Teresa	Rodriguez	CalVans - Transit Coordinator	X
Hilda	Rios	CalVans - Transit Assistant III	X
Amanda	Ruch	CalVans - Account Clerk III	X
Monica	Sarzi	CalVans - Account Clerk III	X
Diana	Huerta McClearn	CalVans - Account Clerk III	X
Arturo	Garcia	CalVans - Account Clerk II	X
Miguel	Solorio	CalVans - Service Writer	X
David	Kahn	Kahn, Soares & Conway, CalVans Attorney	X
Eileen	Goodwin	Apex Strategies, Transit Advisor	X
William	Powell	Transit Capital Support Services, NTD Consultant	X
Stephanie	Davis	StanCOG	X

Monica	Streeter	StanCOG	X
Leigh	Brown	RCTC	X
Brian	Cunanan	RCTC	X
Natalia	Austin	MCTC	X
Erik	Noriega	SBCAG	X
Cristi	Lerma	ICTC	X
Edith	Verdin	SJCOG	X
Erika	Romero	CalEEC	X
Giancarlo	Bruno	TCAG	X
		KART	X

2. Unscheduled Appearances: None

3. Approval of Agenda as posted (or amended)

4. Public Comment - (Unscheduled appearances): None

5. Consent Calendar

5-1. Approval of Board meeting minutes for February 8th, 2024. Motion approved.

Motion Made By: White			
2 nd Motion By: Nelson			
Motion (Pass/Fail): Pass			
<i>Commissioner</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>
Steve McShane	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James "Jim" White	X		

6. Action Items

6-1. **ACTION:** Approval of Resolution of Intent to Purchase Real Property. Motion approved

Motion Made By: Samra			
2 nd Motion By: Nelson			
Motion (Pass/Fail): Pass			
<i>Commissioner</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>
Steve McShane	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James "Jim" White	X		

6-2. **ACTION:** Approval of Draft of Revised Joint Powers Authority. Motion approved.

Motion Made By: Nelson			
2 nd Motion By: White			
Motion (Pass/Fail): Pass			
<i>Commissioner</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>
Steve McShane	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James "Jim" White	X		

6-3. **ACTION:** Approval to Declare Surplus Property. Motion approved.

Motion Made By: Samra			
2 nd Motion By: Nelson			
Motion (Pass/Fail): Pass			
<i>Commissioner</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>
Steve McShane	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James "Jim" White	X		

6-4. **ACTION:** Approval to Engage with AHSC Round 8 Project Partners. Motion approved.

Motion Made By: Nelson			
2 nd Motion By: Samra			
Motion (Pass/Fail): Pass			
<i>Commissioner</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>
Steve McShane	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James "Jim" White	X		

7) Staff Report and System Updates

7-1. **INFORMATION:** Agency Financials Update & Current Budget

Review of agency financials for the period ending February 29, 2024. CalVans' accounting staff was present to answer questions regarding agency standings and the status of the current budget. No questions or concerns.

7-2. INFORMATION: Agency Regional Updates, Fleet Activity, Director's Report

Executive Director Landecho provided a brief update on all regions. CalVans operated 448 total vans in February 2024; 342 Ag vans and 106 general occupation vanpools, which include four (4) 24-hour vans. The fleet reported 323,314 revenue miles, across all regions, in February. Transit Coordinators, Carmen Mora, Gabriela Pacheco, Teresa Rodriguez, and Tomas Hernandez were present for questions regarding their area of responsibility. Director Samra presented a question regarding the number of vehicles reported in Merced, to which Georgina confirmed vehicles in the report reflect the location of the vehicle at the time the report is pulled. Moving forward, the report will reflect the location of the volunteer drivers' residence. No other questions or concerns.

7-3. INFORMATION: EEC Update (Lobbyist)

A brief overview of the CalVans bill report was given, by Executive Director Landecho, to inform CVA board members and interested parties of the status of the scope of work and legislative directives and updates. No questions or concerns.

7-4. INFORMATION: EV Van Fleet Update

CalVans shared an EV Project Timeline, which provided 5 stages, from September 2023 to April 2024. As of February 2024, CalVans is currently at Stage 3 with community outreach engagement and the beginning of project deliverables. No questions or concerns.

7-5. INFORMATION: PARS Client Review

Retirement Enhancement Plan (REP) Client Review Report for CalVans and current Defined Benefit Plan was discussed. No questions or concerns.

7-6. INFORMATION: UC Berkley EV Study

CalVans staff provided a summary of the Stakeholder EV Study for Watsonville, which discussed 3 barriers. No questions or concerns.

- Barrier 1: Insufficient Planning and Mapping to Identify and Deploy EV Chargers
- Barrier 2: High Cost of Installing and Using Chargers
- Barrier 3: High Cost of Installing and Using Charger Solutions

8. Other Business / Information / Closing Comments

8-1. INFORMATION: Board Member Updates & Requests for Future Agenda Items

8-2. INFORMATION: Conflict of Interest Cod (Form 700) Due April 1, 2024

9. Adjournment: Time: 11:04 A.M.

Notices: Upcoming Board Meeting (In-Person & Teleconference): Thursday, April 11th, 2024, at 10:00 A.M. in Sacramento, California

Respectfully submitted,
Georgina Landecho, Executive Director, Board Secretary
Magdalena Atilano, Office/Payroll Manager, Board Clerk