



Meeting Minutes

A meeting of the California Vanpool Authority was called to order by Chairman Steve McShane at 10:03 A.M. on Thursday, February 8<sup>th</sup>, 2024, via teleconference.

2024 California Vanpool Authority Member Agencies

AMBAG – Association of Monterey Bay Area Governments  
 Fresno COG – Fresno Council of Governments  
 ICTC – Imperial County Transportation Commission  
 MCTC – Madera County Transportation Commission  
 MCAG – Merced County Association of Governments

RCTC – Riverside County Transportation Commission  
 SJCOG – San Joaquin Council of Governments  
 SBCAG – Santa Barbara County Association of Governments  
 StanCOG – Stanislaus Council of Governments  
 TCAG – Tulare County Association of Governments  
 VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Member Agency	Present	Absent (A) Alternate	Joined after Roll Call
AMBAG	Steve McShane	Scott Funk (A)	
MCTC	Robert Poythress	Jose Rodriguez (A)	
Fresno COG	James Horn	Brandon Pursell (A)	
ICTC	Ana Beltran	Maria Nava-Froelich (A)	10:07 A.M.
MCAG	Paul Llenez	Pat Nagy (A)	
RCTC	Joseph DeConinck		
SJCOG		Miguel Villapudua	
SBCAG	Bob Nelson	Ariston Julian(A)	
StanCOG		Javier Lopez/Buck Condit (A)	
TCAG	Liz Wynn (A)	Kellie Carrillo	
VCTC	James “Jim” White	Mike Johnson (A)	

Staff/Visitors in attendance:

First Name	Last Name	Organization	
David	Kahn	Kahn, Soares & Conway, CalVans Attorney	X
Eileen	Goodwin	Apex Strategies, Transit Advisor	X
Erika	Romero	CalIEEC	X
William	Powell	Transit Capital Support Services, NTD Consultant	X
Natalia	Austin	MCTC	X
Leigh	Brown	RCTC	X
Brian	Cunanan	RCTC	X
Peter	Willamson	SBCAG	X

Erik	Noriega	SBCAG	X
Edith	Verdin	SJCOG	X
Yvette	Davis	SJCOG	X
Jean	Foletta	StanCOG	X
Dolores	Lopez	VCTC	X
Amanda	Ruch	CalVans, Account Clerk III	X
Monica	Sarzi	CalVans, Account Clerk III	X
Marcey	Caballero	CalVans, Account Clerk II	X
Marco	Solorio	CalVans, Account Clerk II	X
Magdalena	Atilano	CalVans, Office Manager/Board Clerk	X
Georgina	Landecho	CalVans, Executive Director/Board Secretary	X
Gabriela	Pacheco	CalVans, Transit Coordinator	X
Tomas	Hernandez	CalVans, Transit Coordinator	X
Carmen	Mora	CalVans, Transit Coordinator	X
Miguel	Solorio	CalVans, Fleet Manager	X
Angie	Dow	KART	X
Heather	Corder	KART	X
Terri	King	KCAG	X

2. Unscheduled Appearances: None

3. Consent Calendar

3-1. Approval of Board meeting minutes for January 11<sup>th</sup>, 2024 (Attachment 01)

Motion Made By: Nelson			
2 <sup>nd</sup> Motion By: Wynn			
Motion (Pass/Fail): Pass			
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Robert Poythress	X		
James Horn	X		
Ana Beltran	X		
Paul Llanez	X		
Joseph DeConinck	X		
Bob Nelson	X		
Liz Wynn	X		
James "Jim" White	X		

6. Staff Report and System Updates

6-1. Agency Financials Update and Year-to-Date Budget (Attachment 02)

Review of agency financials for the period ending January 31, 2024. The CalVans accounting team was present for questions regarding agency standings and the status of our current budget. No questions or concerns.

## 6-2. Regional, Fleet Activity; Marketing, Outreach, and EV Updates (Attachment 03)

Transit Coordinators Teresa Rodriguez, Tomas Hernandez, Carmen Mora, and Gabriela Pacheco provided a brief update on their area of responsibility. CalVans operated 442 total vans in January 2024; 338 ag vans and 104 general vanpools, which include four (4) 24-hour vans. No questions or concerns.

## 6-3. Lobbyist Update

Erika Romero with CalEEC provided an update on CalVans' activity at the state capital and a reminder to save the date for the April 14, 2024, Sacramento Board Retreat and Meeting. No questions or concerns.

## 6-4. EV Van Fleet Update

CalVans received 12 eTransits in January. Vehicles are added to the fleet management software upon arrival. Vehicle branding, forward-facing cameras, and telematics installations occurring. No questions or concerns.

## 7. Other Business Information Action items

### 7-1. INFORMATION: JPA Update

David Kahn of KSC, Hanford, CalVans legal counsel, provided a brief update regarding the revisions and anticipated changes to the Joint Powers Agreement. Eileen Goodwin for Apex Strategies and CalVans advisor, also provided a brief update. No questions or concerns.

### 7-2. INFORMATION: Application to Caltrans for Recipient §5311

Clarification and change in the proposed submission of §5311/§5307 letter to Caltrans. Resolution 2024-02 repealed. CalVans will no longer pursue securing recipient §5311/§5307 federal funding.

### 7-3. INFORMATION: Statement of Economic /Conflict of Interest (Form 700)

A reminder that the Statement of Economic /Conflict of Interest (Form 700) is due April 1, 2024.

## 6. Next Meeting

The next CVA Board meeting is scheduled for Thursday, March 14, 2024, at 10:00 A.M..

## 7. Adjourn: Time: 10:50 A.M.

Respectfully submitted,

Georgina Landecho, CalVans Executive Director, and Board Secretary  
Madalena Atilano, CalVans Office Manager, and Board Clerk