



ATTACHMENT 1

Meeting Minutes

A meeting of the California Vanpool Authority was called to order by Chairman Steve McShane at 10:04 A.M. on Thursday, January 11th, 2024 via teleconference.

2024 California Vanpool Authority Member Agencies

AMBAG – Association of Monterey Bay Area Governments
 Fresno COG – Fresno Council of Governments
 ICTC – Imperial County Transportation Commission
 MCTC – Madera County Transportation Commission
 MCAG – Merced County Association of Governments
 RCTC – Riverside County Transportation Commission

SJCOG – San Joaquin Council of Governments
 SBCAG – Santa Barbara County Association of Governments
 StanCOG – Stanislaus Council of Governments
 TCAG – Tulare County Association of Governments
 VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane	Scott Funk (A)	
MCTC	Robert Poythress	Jose Rodriguez (A)	
Fresno COG		James Horn/Brandon Pursell (A)	
ICTC	Ana Beltran	Maria Nava-Froelich (A)	10:07 A.M.
MCAG	Paul Llenez	Pat Nagy (A)	
RCTC	Joseph DeConinck		
SJCOG		Miguel Villapudua	
SBCAG	Bob Nelson	Ariston Julian(A)	
StanCOG		Javier Lopez/Buck Condit (A)	
TCAG	Kellie Carrillo/Liz Wynn (A)		
VCTC	James White	Mike Johnson (A)	

Staff/Visitors in attendance:

First Name	Last Name	Organization	01/11/2024
Georgina	Landecho	CalVans, Director	X
Gabriela	Pacheco	CalVans, Transit Coordinator	X
Tomas	Hernandez	CalVans, Transit Coordinator	X
Teresa	Rodriguez	CalVans, Transit Coordinator	X
Carmen	Mora	CalVans, Transit Coordinator	X
Miguel	Solorio	CalVans, Fleet Manager	X
Magdalena	Atilano	Transit Assistant III	X
Eileen	Goodwin	CalVans Advisor Apex Strategies	X
Leigh	Brown	RCTC	X
Yvette	Davis		X
Brian	Cunanan	RCTC	X
Natalia	Austin		X
Xavier	Garcia		X
Edith	Verdin	SJCOG	X
Dolores	Lopez	VCTC	X
William	Powell	CalVans NTD Consultant Transit Capital Support Services	X
Amanda	Ruch	CalVans, Account Clerk III	X
Marcey	Caballero	CalVans, Account Clerk II	X

Marco	Solorio	CalVans, Account Clerk II	X
Monica	Sarzi	CalVans, Interim Office Manager	X
David	Kahn	CalVans Attorney Kahn, Soares & Conway	X

2. Unscheduled Appearances: None

3. Consent Calendar

3-1. Approval of Board meeting minutes for December 14th, 2023 (Attachment 1)

Motion Made By: Poythress			
2nd Motion By: Nelson			
Motion (Pass/Fail): Passes			
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Robert Poythress	X		
James Horn			
Ana Beltran	X		
Paul Llanez	X		
Joseph DeConinck			
Miguel Villapudua			
Bob Nelson	X		
Javier Lopez			
Kellie Carillo	X		
James White	X		

6. Staff Report and System Updates

6-1. Agency Financials Update and Year-to-Date Budget (Attachment 2)

Review of agency financials for the period ending December 31st, 2023. The accounting team was present for questions regarding agency standings and the status of our current budget.

6-2. Regional Updates and Fleet Activity; Marketing, Outreach, and EV Updates

CalVans operated 421 total vans in December; 325 ag vans and 96 general vanpools, which include four (4) 24-hour vans which total 104 general vanpools. Transit Coordinators Teresa Rodriguez, Tomas Hernandez, Carmen Mora, and Gabriela Pacheco provided a brief update on their area of responsibility.

6-4. JPA Update

David Kahn for KSC, Hanford, and CalVans legal counsel, provided a brief update regarding the revisions and anticipated changes to the Joint Powers Agreement.

7. Other Business Information Action items

7-1. **ACTION:** Draft Letter to Caltrans - §5311 Recipient

The CalVans Board of Directors approved the draft letter to forward to Caltrans to determine the eligibility of CalVans to become a §5311 recipient.

Motion Made By: Poythress			
2nd Motion By: White			
Motion (Pass/Fail): Passes			
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Robert Poythress	X		

James Horn			
Ana Beltran	X		
Paul Llanez	X		
Joseph DeConinck			
Miguel Villapudua			
Bob Nelson	X		
Javier Lopez			
Kellie Carillo			
James White	X		

7-2. **ACTION:** Approval of Board Meeting and Travel Expense Reimbursement Policy

Provisions of the policy discussed and approved by the CalVans Board of Directors.

Motion Made By: Poythress			
2nd Motion By: Nelson			
Motion (Pass/Fail): Passes			
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Robert Poythress	X		
James Horn			
Ana Beltran	X		
Paul Llanez	X		
Joseph DeConinck			
Miguel Villapudua			
Bob Nelson	X		
Javier Lopez			
Kellie Carillo			
James White	X		

10-1. Informational Items: Executive Director, CalVans Staff or Board Members

Reminder for the Board to Save the Date for the April in-person Board Meeting/Retreat and Lobbying meetings in Sacramento.

6. NEXT MEETING DATE

The next CVA Board meeting is scheduled for Thursday, February 8, 2024.

7. ADJOURN: TIME: 10:46 AM

Respectfully submitted.

Georgina Landecho, CalVans Executive Director and Board Secretary
 Monica Sarzi, CalVans Interim Office Manager and Board Clerk