



BOARD OF DIRECTORS SPECIAL MEETING AGENDA CALIFORNIA VANPOOL AUTHORITY (CVA) A JOINT POWERS AGENCY

11050 13th Avenue, Hanford, Ca 93230
1(866) 655-5444

Meeting Date: Thursday, November 9, 2023

Meeting Time: 10:00 A.M. | In-person & Virtual Teleconference

Meeting Place: CalVans Conference Room, 1426 South Drive, Building B, Hanford, CA 93230

NOTE: This meeting will allow the public to participate in the meeting via remote attendance, pursuant to Assembly Bill 2449 conditions. Remote attendance is available via Zoom using the following link:

Direct Link: <https://us06web.zoom.us/j/92158770933?pwd=SnlEWU94dUVRNVh4K1N5ZFhHYk9sdz09>
Meeting ID: **921 5877 0933**
Passcode: **3ifRYw**
One tap mobile: +14086380968,,92158770933#,,,,*898831# US (San Jose) & +16694449171,,92158770933#,,,,*898831# US
Dial in: +1 669 900 6833 US (San Jose) & +1 877 853 5257 US Toll-free

This meeting may also be attended in person at the following locations:

- Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
- Association of Monterey Bay Area Governments, 200 Lincoln Avenue, Salinas, Ca 93901
- Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Fresno Council of Governments, 2035 Tulare St, Suite 201, Fresno, CA 93721
- Imperial County Transportation Commission, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243
- Imperial County Transportation Commission, 351 W. Main St. Westmorland, CA 92281
- Madera County Transportation Commission, Room 101, 2001 Howard Road, Madera, CA 93637
- Madera County Transportation Commission, 200 W. Fourth Street, Room 4006, Madera, Ca. 93637
- Merced County Association of Governments, 520 J Street, Los Banos, CA 93635
- Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340
- San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202
- Santa Barbara County Association of Governments, 511 E. Lakeside Parkway, Suite 47, Santa Maria, CA 93455
- Stanislaus Council of Governments, 1111 I Street, Suite 308, Modesto, CA 95354
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291
- Tulare County Association of Governments, 291 N. Main St., Porterville, CA 93257
- Ventura County Transportation Commission, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
- Ventura County Transportation Commission, 848 Danbury Ct, Ventura, CA 93004

2023 MEMBER AGENCIES AND BOARD OF DIRECTORS

Steve McShane, CVA Chair, Councilmember District 3, City of Salinas
Representing Association of Monterey Bay Area Governments

Robert Poythress, CVA Vice-Chair, Supervisor District 3, Madera County
Representing Madera County Transportation Commission

James Horn, Mayor, City of Coalinga

Representing Fresno Council of Governments

Ana Beltran, Council Member, City of Westmoreland

Representing Imperial County Transportation Commission

Paul Llanez, Mayor, City of Los Baños

Representing Merced County Association of Governments

Joey DeConinck, Councilmember, City of Blythe

Representing Riverside County Transportation Commission

Miguel Villapudua, Councilmember District 1, County of San Joaquin

Representing San Joaquin Council of Governments

Bob Nelson, Supervisor 4th District, Santa Barbara County

Representing Santa Barbara County Association of Governments

Javier Lopez, Mayor, City of Ceres,

Representing Stanislaus Council of Governments

Kellie Carrillo, Vice-Mayor, City of Porterville

Representing Tulare County Association of Governments

Jim White, Citizen Representative, City of Ventura

Representing Ventura County Transportation Commission

Vacant, ex Officio Member

California Department of Transportation

Vacant, ex Officio Member

San Joaquin Valley Air Pollution Control District

Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>

- 1) Call-in instructions: enter meeting ID followed by #, enter # for participant ID, enter passcode followed by #.
- 2) When calling in via Zoom, please mute your computer/phone until the request for public comment is announced.
- 3) The full agenda packet, supplemental and presentation materials will be available for download at <https://calvans.org/agenda-items>

You may submit public comment via the following methods:

- 1) Submitting comments via Zoom:
 - Enter an email address and your full name.
 - If you do not wish to enter your name, enter another identifier, which will be used when it is your turn to speak.
 - Your identifier will be visible while you speak.
 - When the Chair calls on the item(s) for which you wish to speak, click “raise hand.”
 - You will be notified before you are called to speak.
 - Mute all other audio before speaking. Using multiple devices will cause audio feedback.
 - When called upon, please unmute yourself
 - Dial *6 if you are using your phone.
 - After comments have been given or 3 minutes expire, the microphone will be muted.
- 2) Submitting written comments prior to meeting:
 - Send an email to calvans@co.kings.ca.us and indicate “Public Comment” on the subject line.
 - Emailed comments received by 2:00 P.M. on the Tuesday before the meeting will be provided to the Board in advance of the meeting and will be included as part of the permanent meeting record.
 - Comments received after that time will be provided to the Board following the meeting.
 - Please submit your comments prior to the meeting as far in advance as possible.

*Dates, times, and teleconference information are subject to change. Please contact CalVans for accurate meeting date, times and teleconference information or check online at <https://calvans.org/agenda-items> for updates.

AGENDA

1) CALL TO ORDER-

1-1. Roll Call.

2) NOTICE TO THE PUBLIC. PUBLIC COMMENT PERIOD - (Unscheduled appearances)

At this time, members of the public may comment on any item of interest to the public but not appearing on this agenda that is within the subject matter jurisdiction of the California Vanpool Authority. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments when the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of two (2) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are asked to state their name and address for the record.

3) CONSENT CALENDAR ITEMS-

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made to remove the item from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Information and Action Items in Section 5.

3-1. Action: Request approval of Draft September 14, 2023, CalVans Board Meeting Minutes (Attachment 1)

4) STAFF REPORT AND SYSTEM UPDATES-

4-1. Agency Financials Update & Current Budget (Attachment 2)

4-2. Regional Updates and Fleet Activity

4-3. Marketing, Outreach & EV Update (Attachment 3)

4-4. Lobbyist Update (CalIEEC) (Attachment 4)

5) OTHER BUSINESS/ INFORMATION/ ACTION ITEMS-

5-1. Action: Approval of Board Compensation

5-2. Action: Meetings to Quarterly in 2024 to Conduct Regional In-person Meetings

5-3. Action: Government Website Platforms; Granicus & CivicPlus

5-4. Informational Items: Executive Director, CalVans Staff or Board Members

5-5. Requests from Board Members for Future Agenda Items

6) CLOSED SESSION- It is the intention of the Board of Directors to meet in closed session concerning:

6-1. Public Employee Performance Evaluation (Government Code Section 54957(b)(1))

Title: Executive Director

7) ADJOURN TO OPEN SESSION-

7-1. Report out any action taken in Closed Session.

NEXT SCHEDULED MEETING- The next scheduled meeting will be Thursday, December 14, 2023, at 10:00 a.m. in Visalia.

ADJOURN

Attachments:

Attachment 01 3-1. Draft Minutes from September 14th, 2023

Attachment 02 4-1. Agency Financials Update (Trial Balance Summary) & Current Budget

Attachment 03 4-3. Marketing, Outreach & EV Update

Attachment 04 4-4. Lobbyist Update (CalIEEC)- CalVans Priorities

RETURN TO AGENDA

CALVANS JPA, BOARD MEETING AGENDA

3. Consent Agenda

3-1. Approval of Draft September 14, 2023, CalVans Board meeting Minutes (Attachment 1)

CONSENT

Staff is submitting draft minutes from the September 14, 2023 CalVans Board Meeting for approval.

4. Staff Report and System Updates

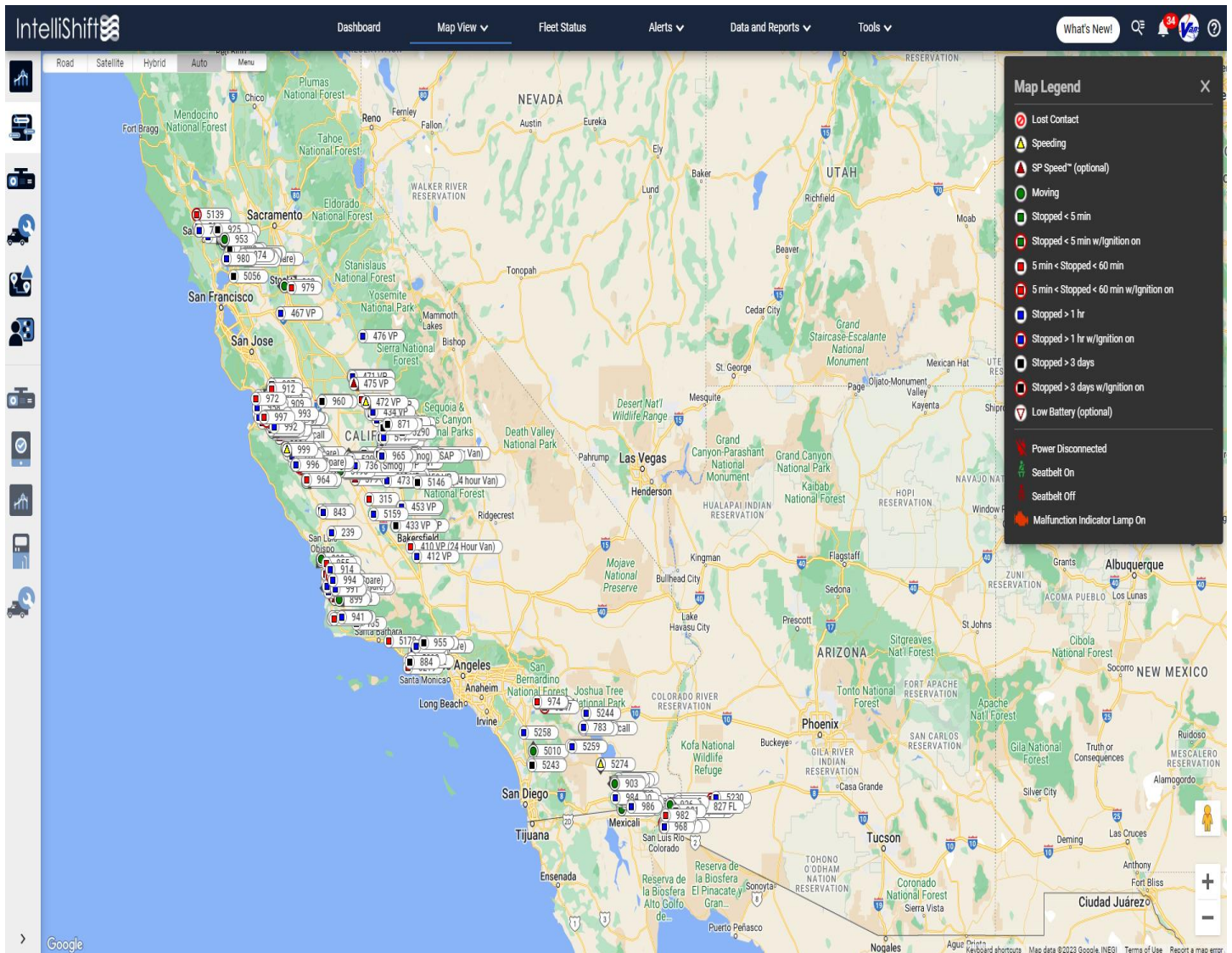
4-1. Agency Financials Update and Year to Date Budget (Attachment 2)

Staff is submitting agency financial for review for the period ending October 31st, 2023. Accounting staff is available for questions regarding agency standings and the status of our current budget.

4-2. Regional Updates and Fleet Activity

Staff is submitting a snapshot for the fleet based on activity at the time of the preparation of the agenda. Ag vans have begun the transition to the south. Staff anticipates 250-300 active vanpools in the Imperial, Riverside, and Yuma regions this winter.

CalVans is currently running 529 ag vans with an additional 104 general vanpools, which include four (4) 24-hour vans. The Transit Coordinator for each region is available to provide a brief update for their area of responsibility if it is the will of the Board.



RETURN TO AGENDA

CALVANS JPA, BOARD MEETING AGENDA



4-3. Marketing, Outreach & EV Update (Attachment 3)

The delivery of EV's will begin this week with the initial delivery of 60 vanpools. We have received requests from Santa Barbara and Ventura county regarding their willingness to help distribute information to their community and help the end user with subsidies. This is great news as we get the word out and begin the utilization of the initial 60 vans. Staff has been in contact with the various Affordable Housing and Sustainable Communities project partners for billing and to arrange for the charging infrastructure of each facility.

Staff will attend the Farmworker Women's Conference in Visalia where CalVans will sponsor the transportation of over 150 attendees. Staff uses this event to promote the vanpool program as we discuss CalVans with all riders as they are taken to the event. Fliers and CalVans gear are also provided to the attendees. This is an annual conference when most farmworkers are done with the season and are celebrating a successful year.

Looking forward to seeing you all in December in Visalia! If you have not already registered please use the following link to share the evening with other members and to join the meeting the following day: <https://CalVansStakeholdersMeeting.eventbrite.com> Additionally, if there is someone in the ag community or in the transit sector that you would like to nominate and invite to the Annual Stakeholder meeting, please use this link: <https://forms.office.com/g/EWV8ieGwi6>

4-4. Lobbyist Update: California Environmental & Energy Consulting (CalEEC) (Attachment 4)

Erika Romero from CalEEC to update Board with 2024 priorities.

5. Other Business/ Informational / Action Items

5-1. Action: Compensation for Board Meeting Attendance

CONSENT

To facilitate establishing a quorum for the important work we carry out during the CalVans Board of Directors meeting, we would like to present the option to compensate our Board Directors for their successful attendance to the Board meetings. Staff would work with legal to establish an agreement.

Staff is requesting to approve a motion to develop an agreement to provide compensation to Board members in the amount of \$100 per meeting.

5-2. Action: Quarterly Meetings for 2024 / Conduct Regional In-person Meetings

CONSENT

Staff would like to field Board direction in changing the meeting calendar for 2024, to quarterly or every other month. Much of the information provided during Board meetings can be shared in a weekly or bi-weekly newsletter. This would potentially allow every member to host the Board meeting at their respective location and staff would coordinate with MPO's/Board staff to arrange for these meetings. To help facilitate attendance to the In-Person Board Meeting and comply with the Brown Act, staff would arrange to reimburse for transportation costs as well.

Staff is requesting a motion to approve a 2024 calendar that reduces the number of Board meetings to once per quarter, or every other month.

5-3. Action: Approval to Research New Website Development

CONSENT

Staff has been notified by our current website developer that their programmer is retiring. Our website was developed in partnership with the current website developer in 2018 and many of the features are not outdated. Staff has contacted both CivicPlus and Granicus to develop a more comprehensive and user-friendly website. The new website would provide the option to subscribe/unsubscribe to our weekly or monthly newsletter.

Staff is requesting a motion to conduct the research between the two major platforms and secure the best quote.