



California Vanpool Authority

1340 North Drive
Hanford, CA 93230
559-852-2711
866-655-5444

July 30, 2019

Letter of Introduction:

Dear Dealer:

Attached is a notice of an opportunity for you to bid on providing up to 270 new 15-passenger vans for California Vanpool Authority (CalVans).

CalVans is a program that operates vanpools for employees to get to and from work in many counties in Southern and Central California. Each year, CalVans purchases a number of new passenger vans to replace older vehicles and meet growing demand.

The fleet consists primarily of 15-passenger GMC or Chevrolet vehicles. The vehicles are used by those traveling to traditional employment sites, as well as farmworkers traveling to the fields. Vans used by the traditional user generally have those standard items found in a 15-passenger van. Those traveling to the field use the same type van with the exception that the seats and flooring are vinyl instead of cloth and carpeting. All vehicles have a tow package and a step mounted below the passenger's side sliding door.

CalVans has need for 100 (one hundred) vans, equipped with vinyl seats and flooring and up-fitted with an XL Hybrid conversion package. These vans will be purchased as soon as the XL Hybrid conversion package has been certified by the California Air Resources Board. This certification is expected in the next 60 days. In anticipation of purchasing an additional 170 (one hundred and seventy) in spring of 2020, an option for these additional vans has been included in the proposal. Approximately 90% the units will be receiving and XL3 package from XL Hybrids.

The bid package includes:

- Instructions to Proposers (Section 1)
- General Provisions (Section 2)
- Purchase and Funding Guidelines (Section 3)
- Technical Specifications and Proposal Form (Section 4)
- Proposal Form and form for noting any exceptions (Section 5)
- Federal contact clauses and certifications (Section 6)

The California Vanpool Authority will work with the successful bidder to understand and complete the required documents as part of the contracting process. The agency's bid assistance number is **850866**

CalVans is also scheduling a conference call for anyone interested in learning more about this request for proposals and to answer any questions. The call will be held:

Date: August 12, 2019
Time: 10:00 a.m.
Call-in Number: 1-866-244-8528
Call-in Password: 574681

Answers to all questions submitted to CalVans directly or through the conference call will be posted on the CalVans website at:

<http://www.calvans.org/about-us/public-notice>

Thank You for your time.

Ronald Hughes
CalVans
Public Policy Consultant
559-904-5490

REQUEST FOR PROPOSAL

California Vanpool Authority

Hanford, California

**15-Passenger GMC or
Chevrolet Vans**

Release Date: August 1, 2019

RFP Due Date: August 16, 2019

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California Vanpool Authority

Request for Proposals (RFP)

Proposal Deadline: Tuesday August 16, 2019, 10:00 A.M.

Dear Vendor:

You are invited to submit a proposal on or before the proposal date above for the following:

100 or more 15-passenger GMC/Chevrolet Vans

The work is defined in specifications that can be found on the CalVans website at:

<https://calvans.org/public-notice>

Proposals acceptance will be closed at 10:01 a.m. on above date at the office of:

CALIFORNIA VANPOOL AUTHORITY
1340 NORTH DRIVE
HANFORD, CA 93230

Proposals arriving later than 10:01 a.m. or at a different location will not be considered and they will be returned unopened to the sender.

Proposals shall be submitted in a sealed envelope, clearly marked "Sealed Proposal – 15-Passenger Vans".

During the proposal stage, all correspondence and verbal requests shall be directed to:

Mr. Ronald Hughes
California Vanpool Authority
1340 North Drive
Hanford, CA 93230

Voice: (559) 852-2696
FAX: (559) 587-0714
ron.hughes@co.kings.ca.us

NOTICE TO PROPOSERS

Notice is hereby given that California Vanpool Authority will receive up to but no later than 10:00 a.m. on Friday, August 16, 2019, sealed RFP's for the award of a contract for the purchase of the following equipment:

100 (one hundred) GMC or Chevrolet 15-passenger Vans

Each proposal envelope should be clearly marked “Sealed Proposal – GMC/Chevrolet 15-Passenger Vans”.

Such Proposals shall be delivered during normal business hours to in the office of California Vanpool Authority, 1340 North Drive, Hanford, CA 93230.

Each proposal shall conform to and be responsive to this RFP. The information for the proposers, specifications and all other documents are now on file and copies thereof may be obtained at the office of California Vanpool Authority.

California Vanpool Authority reserves the right to reject any or all Proposals and to waive any irregularities and informalities in the Proposals received.

California Vanpool Authority reserves the right to make the selection as to the type of proposal accepted. The judgment of California Vanpool Authority shall be final as to which responsible proposers and responsive proposal meets the specifications and the following criteria:

<u>10</u>	Qualifications/experience of dealers
<u>20</u>	Spec's / conformance with Minimum Vehicle Requirements
<u>60</u>	Price
<u>10</u>	Warranty; warranty repair and parts availability

California Vanpool Authority shall interpret each proposal to determine its conformance with the specifications and decisions in this regard shall be final and binding on all proposers.

Section 1
INSTRUCTIONS TO PROPOSERS

- 1.1 PREPARATION OF PROPOSAL FORMS: California Vanpool Authority requests Proposals on the form attached, to be submitted at such time and place as stated in the

Request for Proposals. It is the sole responsibility of the proposer that the proposal be received by the proper time. Any proposal received after the scheduled closing time for receipt of Proposals will be returned unopened to the proposer.

- 1.2 SIGNATURE: The proposal must be signed in the name of the proposer and must bear the signature in longhand of the person(s) duly authorized to sign.
- 1.3 MODIFICATIONS: No oral, electronic, or telephonic modifications of any proposal submitted will be considered.
- 1.4 ERASURES: The proposal submitted must not contain any erasures or other correction unless such is suitably authenticated by affixing in the margin immediately opposite the correction, the initial of the person(s) who signed the proposal.
- 1.5 ACCEPTANCE OF PROPOSAL: California Vanpool Authority is not bound to accept the apparent lowest proposal price. California Vanpool Authority reserves the right to determine, in its sole discretion, whether the proposer with the lowest bid is a responsible organization. California Vanpool Authority reserves the right to waive irregularities in proposals, to reject any and all proposals, and to negotiate with the successful proposer.
- 1.6 WITHDRAWAL OF PROPOSALS: Any proposer may withdraw his proposal, either personally by written request, or by electronic request, confirmed in the manner specified above, at any time prior to the scheduled time for opening of Proposals.
- 1.7 NOTICE OF AWARD: California Vanpool Authority will notify the successful proposer of the award within (90) calendar days of opening of the proposals.
- 1.8 SUCCESSFUL PROPOSAL: California Vanpool Authority shall interpret each proposal to determine its conformance with the specifications. California Vanpool Authority's decision in this regard shall be final and binding on all proposers. California Vanpool Authority will evaluate each proposal according to the following criteria:

<u>10</u>	Qualifications/experience of dealers
<u>20</u>	Spec's / conformance with Minimum Vehicle Requirements
<u>60</u>	Price
<u>10</u>	Warranty; warranty repair and parts availability

EVALUATION: (below guidelines are subject to change by California Vanpool Authority)
Qualifications/experience of manufacturer: References will be check and the results documented. Points will be awarded based on the response received from other agencies.

- 1.9 DELIVERY TIME: The successful proposer must furnish the vehicles ready to use, not later than 90 days after receipt of order. Inability to meet the delivery requirement will be cause to reject the proposal.
- 1.10 VEHICLE INFORMATION: This equipment shall be new and unused, of current production model and with the latest design features. The unit shall be delivered fully operational and ready for use.

This equipment shall, in all respects, be equipped to operate legally on California State highways, night and day, and shall, in all respects, conform to State and Federal regulations pertaining to the equipment herein described. All parts of this vehicle shall conform to the provisions of the California Vehicle Code, Federal Motor Vehicle Safety Standards, and the California Code of Regulations.

The proposal shall contain a breakdown of costs of each of the following:

- (a) Basic vehicle
- (b) Sales tax (7.25 percent in Kings County)
- (c) Options-if any

- 1.11 PROPOSER EXPERIENCE AND ABILITY: Proposer shall submit with his proposal, evidence of ability and experience to provide the equipment described in these specifications.
- 1.12 VEHICLE REGISTRATION: Successful proposer shall contact California Vanpool Authority, prior to delivery, for complete vehicle registration information. The successful proposer shall be responsible for registering the vehicle.
- 1.13 SUMMARY OF ITEMS TO BE PROVIDED UPON DELIVERY: The following items must be furnished by the successful proposer upon delivery of the vehicles:
- (a) All warranty verification vouchers, certificates or coupons
 - (b) Operator's manual for vehicle and all add-on equipment
 - (c) Evidence of registration

- 1.14 AWARD: Contract award will be made to the responsive and responsible bidder whose proposal is determined to be the most advantageous to the California Vanpool Authority considering the relative importance of evaluation criteria included in the RFP.

1.15 CALL-IN MEETING FOR QUESTIONS

A phone in conference session for receiving questions is scheduled at the following time:

Date: August 12, 2019
Time: 10:00 a.m.
Phone number: 1-866-244-8528
Pass code: 574681

Answers to question received during the call in will be posted on the CalVans website at the following location: <https://calvans.org/public-notice>

Section 2
GENERAL PROVISIONS

2.1 DELIVERY: Delivery of the vehicle is to be completed within 90 days after receipt of acceptance of the proposer's offer by California Vanpool Authority. If the delivery is delayed because of strike, injunctions, governmental controls, or by reason of any cause or circumstances beyond the control of the manufacturer, supplier or contract, the time of completion of delivery may be extended upon written request for a time extension from the proposer. The request for extension must include detailed justification for the length of the time extension.

Following pre delivery service, the vehicles shall be delivered to 1340 North Drive, Hanford, California. Delivered vehicle shall be fitted with an approved XL3 Hybrid Electric Powertrain Conversion.

2.2 ACCEPTANCE: If any vehicle is delivered incomplete, incorrect or contains any defective or damaged parts, the proposer shall, at its expense, furnish and replace parts acceptable to California Vanpool Authority. Any delivered vehicle not conforming to this Request for Proposals will be rejected by California Vanpool Authority.

2.3 COORDINATING DELIVERY TIME: All vehicle deliveries shall be coordinated with California Vanpool Authority. The proposer shall contact California Vanpool Authority to agree upon a delivery schedule at least three working days prior to delivery. Delivery shall be made during normal working hours.

2.4 WARRANTY: The factory warranty of each unit shall include chassis, engine, drive train, modifications, etc. and shall be for the current OEM standard warranty and shall start at the date of acceptance.

2.5 TERMS OF PAYMENT: Proposer is to submit an attachment detailing their terms of payment. Proposer shall identify the discount amount, if any, for full payment within 15 days of delivery on the Proposal form. Delivery and acceptance of the vehicle shall not release the successful proposer from liability for and repair of faulty workmanship or materials found after final payment has been made.

2.6 PROTEST PROCEDURE: Anyone wishing to file a protest concerning this proposal package must do so in writing. Any written protest must be received by California Vanpool Authority no later than 72 hours prior to proposal opening. California Vanpool Authority may delay the proposal opening until the protest is resolved. Post Award Protests must be filed within 72 hours of notice of Intent to Award. Any such protest shall state the nature of complaint with specific details. Such protests will be review and a determination made prior to award.

2.7 OR EQUAL/OR APPROVED EQUAL: This proposal specification may include the terms "or equal" and "or approved equal" pertaining to certain specified components. The meaning of these terms is not the same. The term "or equal" is generally interpreted as "minimally meets or exceeds" proposal specification standards, or "is the same as or exceeds" proposal specification standards as set. The item must still meet the requirements of the technical specification.

When the term "or approved equal" is used, a proposer desiring to propose an alternate to the product referenced as acceptable is required to submit the proposed alternate item for

evaluation and approval to California Vanpool Authority within the first seven working days after the proposal is released. Proposed alternates should be sent by FAX or next day mail and will not be considered for evaluation past this period.

The proposer is specifically instructed to provide full and complete technical information concerning each alternate item, including all similarities and differences. In general, items that are proprietary with availability only to a single proposer will not be approved.

The decision to accept or reject proposed alternatives will be determined solely by California Vanpool Authority. If a proposed alternate is found to be acceptable, all potential proposers will be notified of this change in the proposal specification. A decision of rejection is final, and need not be explained by California Vanpool Authority. Proposers not following the "approved equal" rules can be judged as non-responsive by California Vanpool Authority. Non-responsive means the proposal has been declared as not meeting the intent of the product desired for purchase in a major area and therefore will not be considered further in the evaluation for purchase.

2.10 XL3 CONVERSION

Approximately 90% of the units being purchased will include a XL3 conversion kit that will be installed at an up-fitter located adjacent to the GM plant. Bidder shall be responsible to coordinate with XL Hybrids in the movement of vehicles between the plant and up-fitter and final destination.

The up-fitter for the units receiving XL conversions is A-1 Alternative Fuel Systems located at 2320 Stanislaus St. in Fresno California. Units will need to be routed through this up-fitter for the XL conversion before acceptance of the vehicles by CalVans.

Section 3
Purchase and Funding Guidelines

3.1 General:

The purpose of this specification is to describe a 15-passenger vans meeting the Agency's requirements.

3.2 Purchasing Agency:

Although this proposal represents the potential for 100 (one hundred) units, with an option for 170 (one hundred and seventy) additional units, no guarantee either expressed or implied is given by the purchasing agency to award. California Vanpool Authority reserves the right to waive irregularities in proposal specifications.

3.3 Funding:

Funding for this purchase may come from state and/or local funds.

3.4 Compliance:

All proposers must comply with these specifications and the product furnished shall be of high quality and workmanship. No advantage shall be taken by the manufacturer in the omission of any part or detail that goes to make the vehicle complete and ready for service, even though such parts or detail are not mentioned in these specifications. Any deviations proposed by a proposer must be explained in detail substantiated by manufacturer specifications of the material and supported by engineering drawings.

Proposers shall be in full compliance of these specifications in Section 4 unless so noted in an Exceptions Statement which the bidder shall attach to their proposal. Any deviation from the specifications or addendum's shall be stated in this attachment and shall describe the deviation and its specification referenced. Unacceptable deviations may be cause for proposal rejection. Regardless of the bid specifications, this vehicle shall meet all State and Federal regulations pertaining to this type of vehicle.

3.5 Exercise of Option:

California Vanpool Authority specifically reserves the unilateral right to exercise its option to purchase part or all of the Optional Vans after date of award of the base quantity until the cutoff date for receiving 2020 factory orders. It may do so by timely delivering to proposer written notice, including the number of Optional Vans it intends to purchase pursuant to said notice.

3.6 Price Escalation:

There shall be no price escalation. Any Optional Vans purchased by California Vanpool Authority shall be at the same price per van as the proposer sets forth on its completed proposal form.

Section 4

Technical Specifications

OPTION-1

SELECTED MODEL

2020 Fleet/Non-Retail 15-Passenger RWD 3500 155" Wheelbase LS

ENGINE

Vortec 6.0L V8 SFI Flexfuel with external engine oil cooler

TRANSMISSION

6 Speed automatic, heavy-duty, controlled with overdrive and tow/haul mode with internal transmission oil cooler.

AXLE

3.42 ratio

PAINT SCHEME

Solid White

PAINT

Summit White

SEATING ARRANGEMENT

15-passenger (2-3-3-3-4)

SEAT TYPE

Front bucket with Vinyl trim and outboard head restraints, including arm rests.

SEAT TRIM

Medium Pewter, Vinyl.

Floor Covering

Vinyl/Rubber

RADIO

AM/FM stereo with seek-and-scan, including Bluetooth for phone personal cell phone connectivity to vehicle audio system.

ADDITIONAL EQUIPMENT

- * Power package, Convenience Package and outside heated, power-adjustable, black mirrors.
- * Chrome Appearance Package Includes; front and rear bumpers, grill, with chrome dual composite halogen headlamps.

- * Battery, heavy-duty 770 cold-cranking amps, maintenance-free with rundown protection and retained accessory power.
- * Trailering equipment, heavy-duty includes trailering platform and 7-PIN sealed connector.
- * Outside heated powered-adjustable black manual-folding mirrors.
- * Sliding passenger-side door.
- * Power windows and door locks.
- * Door locks, power with lock-out protection.
- * 10 Keys programmed for each vehicle
- * Chrome/Stainless steel 36" sidestep outboard of sliding door- ONKI brand or equivalent.

STANDARD EQUIPMENT-EXTERIOR

- * Wheels, 4-16"x6.5" steel includes gray center caps and steel spare.
- * Tires, 5 - LT245/75R16E all-season, blackwall.
- * Body, standard
- * Bumpers, front and rear with step-pad.
- * Grill, with single rectangular halogen headlamps.
- * Headlamps, halogen.
- * Mirrors, outside black.
- * Glass, Solar-ray deep-tinted (all windows except light-tinted on windshield and driver and passenger side glass.
- * Glass, swing-out side door window.
- * Glass, full-body window package includes swing-out cargo door and swing-out side windows.
- * Glass, enhanced-technology, rearmost side windows, 3-layer special glass.
- * Wipers, front intermittent wet-arm with pulse.
- * Front license plate kit.

STANDARD EQUIPMENT-INTERIOR

- * Seats, front bucket cloth trim and outboard head restraints, includes inboard armrests.
- * Console, engine cover with open storage bin.
- * Cup holders, 3 on engine console cover.
- * Power outlets, 2 auxiliary on engine console cover with covers.
- * Floor covering, full-length carpeting.
- * Steer wheel, steel sleeve column with anti-deterrent locking feature, black.
- * Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure.
- * Driver information center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders.
- * Oil life monitor
- * Warning tones, headlamp on and key-in-ignition.
- * Compass, 8 point digital located in the driver information center.
- * Convenience package, tilt-wheel and cruise control
- * Theft-deterrent system, vehicle, Pass-key III
- * Air conditioning, single zone-manual
- * Air conditioning, rear.
- * Heater, rear auxiliary.
- * Defogger, front and side windows.

- * Mirrors, inside rearview manual day/night.
- * Headliner cloth.
- * Visors, driver and front passenger, padded with cloth trim.
- * Assist handle, front passenger.
- * Lighting, interior with 2 dome lights defeat switch and door handle-activated switches.
- * Lighting, auxiliary with reading and underhood lights.

STANDARD EQUIPMENT-MECHANICAL

- * Rear wheel drive.
- * Frame, ladder type.
- * Suspension, front independent with coil springs and stabilizer bars.
- * Suspension, rear hypoid drive axle with multi-leaf springs.
- * GVWR, 9600 lbs.
- * Steering, power.
- * Brakes, 4-wheel antilock, w-wheel disc.
- * Fuel tank capacity, mid frame and approximately 31 gallons.
- * Exhaust, aluminized stainless-steel muffler and tailpipe.

STANDARD EQUIPMENT-SAFETY

- * StabiliTrak, traction assistance and vehicle stability enhancement system.
- * Brake/transmission shift interlock.
- * Door beams, steel side.
- * Daytime running lights.
- * Air bags, frontal, driver and right-front passenger.
- * Air bags, head/side curtain provides coverage for first 3-rows only.
- * Child seat anchors all three passenger rear seats.

SPECIAL EQUIPMENT

- X3-GMX500F - XL3 Hybrid Electric Powertrain Conversion for GM Express, passenger or cargo van, 2500/3500, 4.8/6.0L
- Includes XL Link™ wireless data collection unit for hybrid vans
- Includes "Hybrid" (+ leaf) decals
- Includes Installation Labor

XL3 Dealer Contact Information:

Rory Parks
 145 Newton St
 Boston, MA 02135
 Phone 617-718-0329
 Cell 909-479-4318
 Fax 617-326-8614
 rparks@xlfleet.com

Option - 2 - Does not include XL3 Hybrid package

Option - 3 will have the following modifications to the above specifications:

Cloth in place of Vinyl seats

Carpet flooring in place of Vinyl flooring
 This option **does not** include XL3 Hybrid Electric Powertrain Conversion

Section 5

**CALIFORNIA VANPOOL AUTHORITY
 PROPOSAL FORM
100 (one hundred) 15-passenger Vans**

California Vanpool Authority is requesting bids for the purchase 100 (one hundred) new 15-Passenger Vans with an option for 260 (one hundred and fifty) additional vans. (“Optional Vans”), meeting the same specifications and for the same price per van as shown on the proposer’s Proposal Form, and subject to the terms hereafter set forth in Sections 3.5 and 3.6. It will be necessary to provide the following cost breakdown for each vehicle for your proposal to be considered complete.

Quantity Description

Option-1 Vinyl seats and floor covering with XL3 Hybrid Package:

One (1)	15-Passenger Van	\$ _____
One (1)	XL3 Hybrid Electric Powertrain Conversion	\$ _____
	Total with 7.25 Sales Tax	\$ _____

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Option-2 Vinyl seats and floor covering

One (1)	15-Passenger Van	\$ _____
	Total with 7.25 Sales Tax	\$ _____

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Option-3 Cloth seats and carpeting:

One (1)	15-Passenger Van	\$ _____
	Total with 7.25 Sales Tax	\$ _____

Days Required for Delivery after Receipt of Agency Purchase Order: _____

