



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on April 11, 2019 in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCTC – Madera County Transportation Commission
- MCAG – Merced County Association of Governments
- RCTC – Riverside County Transportation Commission
- SBCTA – San Bernardino County Transportation Authority
- SJCOG – San Joaquin Council of Governments
- SBCAG – Santa Barbara County Association of Governments
- StanCOG – Stanislaus Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

**1. Call to Order**

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane; Scott Funk (A)	X		
Fresno COG	Scott Robertson; Gary Yep	X		
ICTC	Jim Predmore; Mark Baza (A)	X		Joined @ 10:15am
Kern COG	John Crump	X		
KCAG	Joe Neves; Doug Verboon (A)	X		
MCTC	Robert Poythress; Max Rodriguez (A)	X		
MCAG	Mike Villalta	X		
RCTC				
SBCTA	Rick Denison	X		
SJCOG	Charles Winn	X		
SBCAG	Ariston Julian; Joan Hartman (A)	X		
StanCOG	Ted Brandvold; Jenny Kenoyer (A)	X		
TCAG	Greg Gomez		X	
VCTC	James White; John Zargoza (A)	X		

Counsel present: Nicholas Buss

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Teresa Rodriguez from CalVans.

**2. Unscheduled Appearances:**

No unscheduled appearances.

**3. Consent Calendar**

- A. Minutes of December 13, 2018
- B. Increase Insurance coverage from 10 million to 15 million
- C. Establish and fill Transit Aide position in Santa Maria area

<b>Motion Made By:</b>	<b>Steve McShane</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Robert Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Mark Baza (A)			Absent
John Crump			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison	X		
Charles Winn	X		
Ariston Julian; Joan Hartman	X		
Ted Brandvold; Jenny Kenoyer (A)	X		
Greg Gomez			Absent
James White	X		

**4. System Update**

**A. Presentations and Outreach Events**

Staff attended 12 events for March and April many of which were supported thru the CARB grant and provided outreach services to farm labor workers. Several events also promoted CalVans to Department of Labor, CHP and OSHA. Conducted a training session with Department of Labor staff reviewing the blue card application for drivers to allow them to drive for the growers legally under Department of Labor approval.

**B. Status of Farmworker vanpool assignments**

As of last month there are no available vans for current grow season. 561 vans are currently assigned and approximately 54% of vans those are carrying H2A workers. Increased numbers due to limited resource of workers and increased water resources for growers.

**5. Authorize Use of Vehicle Lease Agreement**

Due to no remaining vans available staff recommends to approve vehicle lease agreement which will allow the contractor secure 15-passenger vans to lease to CalVans at no cost.

<b>Motion Made By:</b>	<b>Ariston Julian</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Robert Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Mark Baza (A)			Absent
John Crump			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison	X		
Charles Winn	X		
Ariston Julian; Joan Hartman	X		
Ted Brandvold; Jenny Kenoyer (A)	X		
Greg Gomez			Absent
James White	X		

**6. Authorize Allocation for \$4.7 million in CARB Funds**

Authorize staff to apply for \$4.7 in CARB funds to purchase additional 120 vans for 2020 grow season.

<b>Motion Made By:</b>	<b>Steve McShane</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Robert Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Mark Baza (A)	X		
John Crump			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison	X		
Charles Winn	X		
Ariston Julian; Joan Hartman	X		
Ted Brandvold; Jenny Kenoyer (A)	X		
Greg Gomez			Absent
James White	X		

**7. Review and Approve FY17-18 Audit**

This action item would approve FY17-18 audit.

<b>Motion Made By:</b>	<b>Steve McShane</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Robert Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Mark Baza (A)	X		
John Crump			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison	X		
Charles Winn	X		
Ariston Julian; Joan Hartman	X		
Ted Brandvold; Jenny Kenoyer (A)	X		
Greg Gomez			Absent
James White	X		

**8. MISCELLANEOUS COMMENTS**

Executive Director, Ron Hughes announces during the June 13<sup>th</sup> board meeting he will introduce to the board his successor.

**8. NEXT MEETING DATE**

The next Board meeting scheduled for Thursday, May 9th, 2019 is cancelled. Next scheduled Board meeting will be held on Thursday, June 13th, 2019 at 10:00am.

The meeting was adjourned at 10:25 am.

Respectfully submitted,

Ronald H. Hughes  
Executive Director



# Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on May 23, 2019 at 1:30pm in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

## California Vanpool Authority Members

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## 1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG	Sasha	X		
Fresno COG	Esparanza	X		
ICTC			X	
KCAG	Teresa	X		
Kern COG	Bob	X		
MCAG	Emilia	X		
MCTC	Brian	X		
RCTC			X	
SBCAG			X	
SBCTA	Nicole	X		
SJCOG			X	
Stan COG			X	
TCAG			X	
VCTC			X	

Additional Guests: CalVans staff (Ron Hughes and Teresa Rodriguez)  
Chris from Sunline Transportation

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## **2. PUBLIC COMMENT**

No Comment.

## **3. CONSENT ITEMS**

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A) Minutes of 3/29/19

<b>Motion Made By:</b>	<b>Bob</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Esparanza</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

## **4. SYSTEM UPDATE**

### **A. Status of \$4.7 million grant for purchase of Hybrid FL Vans**

Staff received a notice of award from CARB for the project however; XL Hybrid staff units quoted to Keller Motors has not been approved by CARB. Staff will rebid the vehicles with Hybrid kits when pricing for 2020 vans are available. Vans estimated to arrive in time for Spring 2020 grow season.

### **B. Future grant funding opportunities staff is pursuing**

Staff is working with CARB to develop a 3 year funding plan with estimated funding of \$18 million for farmworker vanpools resulting in additional 154 vans each year.

### **C. Summary of On-Call tasks performed by Transit Aides**

### **D. Eight Year Update**

Review letter that gives history, data and impact of the agency which is updated annually.

## **5. Authorize Appointment of New Executive Director**

Staff recommends the appointment of Mrs. Georgina Cardenas as succeeding Executive Director for CalVans.

<b>Motion Made By:</b>	<b>Bob</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Esparanza</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

## **6. Authorize FY 2019/2020 Budget**

Budget reflects continued growth in vanpool program and anticipates additional grant funding in addition to 6% pay increase for all employees.

<b>Motion Made By:</b>	<b>Bob</b>
<b>2nd Motion By:</b>	<b>Emilia</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

## **7. MISCELLANEOUS COMMENTS**

### **8. Announce Next Board Meeting Date**

The next TAC meeting is scheduled for June 27, 2019 at 1:30PM.

The next Board meeting is scheduled for June 13, 2019 at 10:00AM.

## **ADJOURNMENT**

The meeting was adjourned at 1:51 pm

Respectfully submitted



Ron Hughes  
Executive Director