

CALIFORNIA VANPOOL AUTHORITY

Board of Directors

1340 North Drive * Hanford, California 93230
(559) 852-2711

Meeting Date: December 13, 2018

Time: 10:00 AM

Place: Kings County Association of Governments
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 24580 Silver Cloud Court Monterey, CA 93940
- Fresno Council of Governments, Chicano Youth Center, 1515 E Divisadero, Fresno CA 93721
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 W. 5th Street, Holtville, CA 92250
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340, and Los Banos City Hall, Conference Room A, 520 J Street, Los Banos, CA 93635
- Riverside County Transportation Commission, Cathedral City, City Hall, 68-700 Avenida Lalo Guerrero, Cathedral City, CA 92234
- San Bernardino County Transportation Authority, Yucca Valley Town Hall Conference Room, 57098 Twentynine Palms Highway, Yucca Valley CA 92284
- San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202 and San Joaquin County Administration Building, 44 N. San Joaquin Street, Room 637, Stockton, CA 95202
- Santa Barbara County Association of Governments, 1644 Oak Street, Solvang CA 93463
- Stanislaus Council of Government, 1010, 10th St., Suite 6200, Modesto, CA 95354
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291 and Visalia Government Plaza Main Lobby, 5953 S Moony Blvd. Visalia, CA 93277.
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 9300

The call in number for this meeting is 1-866-244-8528, Password 574681

Please note that the Brown Act requires that Board members calling in do so from one of the locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.

A G E N D A

<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the committee on any item relevant to the authority. To comment on an agenda item, speakers should notify the staff member at the meeting location, when the agenda item is announced. The staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of October 11, 2018	
4.	System Update	Information
	A. Driver Appreciation Day and Resource Fair-Salinas	
	B. Presentation before Santa Barbara Council of Governments	
	C. Update on Van delivery	
	D. Vehicle insurance update	
	E. Self-Help Apartment Project	
5.	Authorize Agreement for NTD services	Action
6.	Authorize Vendor for purchase of 15-passenger vans	Action
7.	Adjournment next meeting will be February 14th	

Attachments:

Item Page Description

- A. 6 Board Minutes for 10-11-18
- B. 9 TAC Minutes for 9-27-18

STAFF REPORT

3. Consent Items

A. Minutes of September 27, 2018

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

4. System Update

A. **Driver Appreciation Day and Resource Fair-Parlier/Salinas**

Staff has held two events, one in Parlier and the other in Salinas. The event in Parlier was held in the park and was attended by a number of organizations. Also in attendance were Assembly member Joaquin Arambula and Staff from Senator Andy Vidak's office. The following drivers were recognized for being excellent CalVans divers:

Driver's names

Eloy Avonce
Jose Ramirez
Maria Roddiguez
Cornonado Bustos
Ramon Callares
Leobardo Hernandez
DionisioPerez
Jose Cabello

The second event was held in Salinas at the Steve McShane's nursery just outside of town. Board member McShane graciously offered his facility for the event. The event went off well with Board member Mr. McShane and various staff members making presentations. The following drivers were recognized for being excellent CalVans divers:

Driver's names

Jose Perez
Anastasio Hernandez
Javier Lopez
Jose Mendoza
Fernando Cano (EL CENTRO)
Gabriel Garcia
Fernando Flores
Maria Luisa Rivera
Eliaser Gomez
Jose Aparicio Mendoza
Celerino Cruz (Back-up driver)

This link will take you to pictures of the event that were posted by Mr. McShane:

<https://photos.app.goo.gl/NcXTBfG13D3yMXKz9>

B. Presentation before Santa Barbara Council of Governments

The following link will take you to a CalVans presentation before Santa Barbara COG. Select Item 5 once the website loads.

http://sbcounty.granicus.com/MediaPlayer.php?clip_id=3425

C. Update on Van Delivery

Approximately 130 of the 154 vans that were ordered in April have been up fitted with the XLhybrid kits that are reported to reduce fuel consumption by 24%. Last week we received the first 15 vans. Unfortunately over 100 vans remain parked at offsite parking lots waiting for space on a railcar for shipment to Hanford. Space has been tight with only the vans coming off the production line going onto the rail cars. The ones that went sideways to be up fitted appear to have fallen out of line. The vans we are now receiving were pushed out during the Thanksgiving break when the GM plant was idle. It appears we may have to wait until the Christmas break for the rest of the van to be shipped.

D. Vehicle Insurance Update

We are in the process of renewing our policy with Philadelphia Insurance Company. The rate being proposed is 3% above last year’s rate. This increase is not bad given the size of our fleet continues to grow and the insurance per vehicle continues to drop. The chart below looks at the last 5 years, with the annual cost per vehicle dropping from \$2,306 to \$1,049 for next year. This drop is due in a large part to our low loss rate, anything under 30% is considered good. For the last three years the loss rate has been under 10%.

Effective Date	Premium	# of Claims	Total Incurred	Loss Ratio	Fleet Size	\$/vehicle
12/26/2013	1,037,595	4	\$9,117	0.88%	450	\$ 2,306
12/26/2014	897,207	11	\$159,842	17.82%	500	\$ 1,794
12/26/2015	1,033,318	6	\$93,123	9.01%	575	\$ 1,797
12/26/2016	1,161,746	17	\$114,614	9.87%	620	\$ 1,874
12/26/2017	915,809	6	\$80,617	8.80%	750	\$ 1,221
12/26/2018	943,823				900	\$ 1,049

Insurance rates have not always been as low as they are today. When the vanpool program was first established in 2002 the insurance cost was \$4,000 per vehicle for \$2 million in coverage. The high rate was driven by the fact we were proposing to provide vanpools to farmworkers. Over time the coverage was raised from \$2 million to the \$10 million we have today. This was possible because we have been able to keep our loss rates down and insure a profit for the insurance carrier.

D. Self-Help Apartment Project

Last year Staff was authorized to collaborate with Self-Help Enterprise in two housing applications they were submitting to AHSC (Affordable Housing and Sustainable Housing) for funds to build two low income apartment complexes and purchase 20 vanpool vehicles for each. The projects were funded and the paperwork is being finalized. The projects should be ready to start in several month, the vehicles will be purchased sometime in the Spring.

5. Authorize Agreement for NTD services

CalVans uses an outside vendor to assist with its federal NTD reporting requirements. The current agreement has expired and Staff circulated an RFP asking for proposals to perform the service. The RFP was placed in the local newspaper, on our website, as well as on the CALACT website.

Staff received several call expressing interest in providing the service but received only one submittal. This was from our current vendor Transit Capital Support Services. The submittal meets all the requirements of the RFP with a monthly price of \$2,500. This is \$500 more than the \$2,000 which has ben charged for the past 5 years. The price increase appears justified as the vanpool fleet has grown from 250 to over 700 vehicles, with an additional 150 vehicles on order.

Staff is recommending that the Director be authorized to sign an agreement with Transit Capital Support Services

6. Authorize Vendor for purchase of 15-passenger vans

Staff prepared an RFP for the purchase of up to one hundred and sixty 15-passeneger vans. Seventy five of the vans will be funded with \$3 million in CARB (California Air Resources Board) money for the 18/19 FY. Forty four will be funded with AHSC (Affordable Housing and Sustainable Housing) funds that will come through our collaboration with three housing projects.

There was concern that no one would bid due to the problems with delivery of vans that were ordered this year. Dealers incur a flooring charge 15 days after a vehicle is built. The 154 vehicles have been built for at least 15 days, with GM now charging the local dealer a flooring charge of 1%.

Staff circulated an RFP for the purchase of vans on the website, in the local newspaper and with emails going to dealers. Three vendors called with questions and two said they would be submitting bids. Of the two submitting bid only one had their bid in by the deadline.

The successful bidder was Keller Motor. Three Way Chevrolet was the bidder that did not get their bid in on time. The chart below compares the prices paid over time for the 15-passneger van used by the agricultural workers. The price being quoted by Keller Motor’s is \$7 less that the price paid last year.

Staff is recommending that the bid be awarded to Keller Motors for the purchase of up to 160 15-passenger vans.

Year	Vendor	Price
2019	Keller Motors	29,645.00
2018	Keller Motors	29,658.00
2017	Three Way Chevrolet	29,753.75
	Keller Motors	30,101.55
2015	Keller Motors	29,326.05
	Three-Way Chevrolet	29,383.00
	Motor City Buick GMC	29,450.66