

CALIFORNIA VANPOOL AUTHORITY

Board of Directors

1340 North Drive * Hanford, California 93230
(559) 852-2711

Meeting Date: October 11, 2018

Time: 10:00 AM

Place: Kings County Association of Governments
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 24580 Silver Cloud Court Monterey, CA 93940
- Fresno Council of Governments, Chicano Youth Center, 1515 E Divisadero, Fresno CA 93721
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 W. 5th Street, Holtville, CA 92250
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340
- Riverside County Transportation Commission, Cathedral City, City Hall, 68-700 Avenida Lalo Guerrero, Cathedral City, CA 92234
- San Bernardino County Transportation Authority, Yucca Valley Town Hall Conference Room, 57098 Twentynine Palms Highway, Yucca Valley CA 92284
- San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202 and San Joaquin County Administration Building, 44 N. San Joaquin Street, Room 637, Stockton, CA 95202
- Santa Barbara County Association of Governments, 1644 Oak Street, Solvang CA 93463
- Stanislaus Council of Government, 1010, 10th St., Suite 6200, Modesto, CA 95354
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291 and Visalia Government Plaza Main Lobby, 5953 S Moony Blvd. Visalia, CA 93277.
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 9300

The call in number for this meeting is 1-866-244-8528, Password 574681

Please note that the Brown Act requires that Board members calling in do so from one of the locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.

A G E N D A

<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the committee on any item relevant to the authority. To comment on an agenda item, speakers should notify the staff member at the meeting location, when the agenda item is announced. The staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of August 9, 2018	
	B. Approve list of surplus vehicles for disposal at public auction	
	C. Approve solicitation for up to 160 GMC/Chevrolet 15-passenger vans.	
4.	System Update	Information
	A. Driver Appreciation Day and Resource Fair	
	B. August 2018 Newsletter	
	C. Signing of Assembly Bill (AB) 2006 by Governor Brown	
	D. FY 17-18 reports for UZAs and counties	
4.	PARS retirement review	Information
5.	Authorize Voucher program with San Luis Obispo COG	Action
6.	Recommendation for Communication Technician Position	Action
7.	Adjournment	

Attachments:

Item Page Description

- A. 9 Board Minutes for 8-9-18
- B. 14 TAC Minutes for 9-27-18
- C. 17 Event Flyer
- D. 18 August Newsletter
- E. 22 UZA Summary
- F. 27 County Summary
- G. 31 Communications Technician Position
- H. PARS retirement information – Attached separately
- I. Agreement with San Luis Obispo COG – Attached separately

STAFF REPORT

3. Consent Items

A. Minutes of August 9, 2018

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

B. Approve list of surplus vehicles for disposal at public auction

The following list of 32 vehicles has an average mileage of 250,000 miles and has reached the end of their usable life. Staff is recommending that they be declared surplus and disposed of at a public auction. Staff is presently using the publicsplus.com website; this site is used by a number of Counties and Cities to dispose of surplus property.

<u>Van #</u>	<u>Year</u>	<u>Make</u>	<u>Mileage</u>	<u>Vin #</u>
5	2003	GMC	262,896	1GJHG39U131129555
18	2003	GMC	255,830	1GJHG39U041126843
40	2004	GMC	208,216	1GJHG39UX41188346
49	2004	GMC	267,193	1GJHG39U541202167
52	2004	GMC	255,538	1GJHG39U341238410
78	2005	GMC	215,181	1GJHG39U451105088
86	2005	GMC	314,924	1GJHG39U451107763
100	2005	GMC	326,138	1GJHG39U251160090
109	2005	GMC	238,575	1GJHG39U251174992
113	2006	GMC	204,123	1GJHG39U561105604
118	2008	EXP	202,855	1GAHG39K581103496
144	2008	CHEV	211,237	1GAHG39K481101030
145	2006	GMC	194,052	1GJHG39U661275485
146	2006	GMC	164,564	1GJHG39U861275004
150	2008	CHEV	239,787	1GAHG39KX81100559
181	2006	GMC	395,684	1GAHG39UX61120812
203	2009	GMC	230,500	1GJHG39K691168729
238	2011	GMC	263,277	1GJZ71FG1B1138245
241	2011	GMC	187,711	1GJZ71FG2B1138013
255	2011	GMC	207,106	1GJZ71FG7B1138427
258	2011	GMC	227,121	1GJZ71FG8B1137609
330	2013	GMC	275,890	1GJZ7ZFG6D1181772
332	2013	GMC	388,759	1GJZ7ZFG3D1182216
333	2013	GMC	173,395	1GJZ7ZFG5D1182278
334	2013	GMC	167,115	1GJZ7ZFG5D1182435
335	2013	GMC	307,108	1GJZ7ZFG5D1182463
337	2013	GMC	379,717	1GJZ7ZFG5D1182525
339	2013	GMC	184,763	1GJZ7ZFG5D1182733
340	2013	GMC	141,150	1GJZ7ZFG1D1180836
341	2013	GMC	176,407	1GJZ7ZFGXD1181290
342	2013	GMC	312,585	1GJZ7ZFG8D1181434
343	2013	GMC	259,609	1GJZ7ZFG8D1181000

- C. Approve solicitation for up to 160 GMC/Chevrolet 15-passenger vans.

We will be receiving \$3 million in CARB (California Air Resources Board) funds next year for the purchase of additional Hybrid vanpools for agricultural workers. These funds will allow for the purchase of approximately 85 vehicles. We are also co-applicants in three AHSC (Affordable Housing and Sustainable Communities) projects that will fund 44 vans to be placed in the Stanislaus, Tulare and Ventura counties as part of three low income apartment projects. We will also be securing vehicles for our general vanpool program as well. These vehicles only differ in that they have cloth seats and carpet as opposed to a vinyl interior.

Staff is recommending the solicitation for 160 to cover the vehicle needs noted above.

4. System Update

A. Driver Appreciation Day and Resource Fair

Staff will be holding an event in Parlier on the October 24th from 1-4 PM. The event will be attended by a number of organizations that support valley farmworkers. Each organization will have a table at the event and will be invited to say a few words about the services their organization provides. CalVans drivers will also be recognized at the event for such things as the longest CalVans driver, drivers that submit paperwork on time and for being safe drivers.

This is the first of six events that will be held to get the word out about the CalVans program. The events will be taking place in locations from San Joaquin County to the north to Kern County to the south. This event will be attended by representatives of the California Air Resources Board who will be on hand to official announcing CalVans receipt of six million in funding for the purchase and expansion of the agricultural vanpool program. We also expect some dignitaries from the local legislative offices.

There is an open invitation for anyone who may wish to attend. This is a great time to come and learn about CalVans and meet some of the organizations that CalVans works with. Food will be served throughout the event.

Following is a schedule of planned events, the city and the estimated attendance for the next 6 or 7 months:

Fresno County –Parlier (200 ppl) - October 21st
Monterey County – Salinas (100 ppl) - November 4th
San Joaquin County – Stockton (100 ppl) - December 2nd
Merced County – Los Banos (100 ppl) - December 9th
Stanislaus County – Modesto (100 ppl) - January 20th
Kern County – Arvin (100 ppl) - February 10th
Tulare County – Cutler-Orosi (200 ppl) - March 3rd
Imperial County – Calexico (200 ppl) - March 24th
Madera County – Madera (100 ppl) - April 7th
Kings County – Avenal (200 ppl) - April 28th

B. August 2018 Newsletter

The August newsletter covers vouchers, DOL, payments and planning for next year. Each of these is an important subject that needs ongoing attention. With regard to vouchers that are available to farmworkers from cities or COGs, most farmworkers do not take advantage of the vouchers, with the exception of those in Fresno County. DOL staff is constantly on the lookout for van being operated illegally or unsafely and will cite contractor and owner if violations are found. Payment processing and planning for next year are also ongoing concerns as the program continues to grow.

C. Signing of Assembly Bill (AB) 2006 by Governor Brown

Staff has been working with several legislative offices over the past year to expand the San Joaquin Valley agricultural vanpool pilot project to other areas served by CalVans. AB 2006 will allow for the expansion of the project to other areas outside of the San Joaquin Valley. Farmworkers in the Salinas, Imperial and Salinas Valleys face some of the same hardships as those living in the San Joaquin Valley and will now benefit under AB 2006.

Assembly member Susan Eggman from the 13th district was instrumental in getting the bill through the various committees and on the Governor Brown's desk for signing. District 13 covers the Stockton Tracy area and is home to many farmworkers working in the area. She is looking forward to getting the word out about the CalVans program to her constituents. To this end CalVans will be holding events in the area similar to the one being held in Parlier next month.

AB 2006 requires the California Air Resources Board (CARB), when implementing an agricultural vanpool program, to serve both disadvantaged communities and low-income communities. They are defined as follows:

- **Disadvantaged community:** Communities that have a CalEnviroScreen score at the 75th percentile or higher.
- **Low-income community:** census tracts with a median household income at or below 80 percent of the statewide median income, or with median household incomes at or below the threshold designated as low income by the Department of Housing and Community Development.

Additionally, AB 2006 requires 25 percent of all funding allocated to an agricultural vanpool program to be spent in low-income communities.

Staff wishes to thank those member agencies that submitted letters of support that helped insure the passage of this AB 2006.

D. FY 17-18 reports for urbanized areas and counties

Staff has completed the process of counting and reporting all passengers, miles driven by each vanpool, as well as passenger lane miles. The passenger lane miles, less the miles the vanpool traveled gives you the miles that were reduced through vanpooling, as opposed to the riders driving by themselves to work. The following summary for the past 8 years shows steady growth over time:

Year	Passengers	Miles	Pass Lane Miles	% Increase
17-18	3,173,823	11,155,412	126,495,991	12%
16-17	2,665,582	10,724,055	113,160,825	4%
15-16	2,375,116	10,385,307	108,933,735	16%
14-15	2,154,084	9,351,236	93,729,888	16%
13-14	1,860,306	9,131,057	80,573,515	4%
12-13	1,983,353	9,079,827	77,218,081	18%
11-12	1,678,892	8,020,603	65,545,721	23%
10-11	1,327,580	6,505,492	53,126,044	

By separating the above data by county of origination and urbanized area (UZA) served, we are able to generate two reports that show reductions in vehicle trip by county and trips serving UZAs. The County report summarizes of how many passenger trips and passenger lane miles were reduced through the CalVans program. The graph below shows Fresno County as the leader in trip reduction followed Tulare, Monterey and Kings County:

County	Passengers	Miles	Pass Lane Miles	% Increase
Fresno	627,254	2,421,507	27,969,978	0%
Tulare	577,525	2,235,792	23,923,867	18%
Monterey	539,532	1,618,907	18,352,399	9%
Kings	407,486	1,447,150	15,898,802	20%
Imperial	166,612	650,716	7,607,511	-16%
Kern	168,498	603,725	6,571,821	-4%
Ventura	106,302	252,763	2,993,660	-45%
Madera	79,988	470,600	6,029,907	79%
Santa Barbara	226,537	470,685	5,665,180	123%
San Luis Obispo	28,175	97,977	1,179,622	-51%
Merced	44,606	179,394	2,146,177	611%
San Joaquin	19,087	69,793	799,183	234%
Riverside	19,720	83,560	847,378	299%
Stanislaus	4,843	13,445	162,658	-2%

The graph below shows the information sorted by each UZA’s urban boundary. When this information is added to what each transit agency reports, the agency receives additional federal funds for transit purposes that can be used for funding local transit. This year \$9 million in additional federal funds was shared by 12 transit agencies in areas served by CalVans, next year this amount will exceed \$10 million. This year the largest number of trips was reported for Fresno Area Express, Visalia City Coach and

Kings Area Rural Transit and Monterey Salinas Transit. They in turn they each received from one to two million dollars in additional federal funds for the current year:

Transit Agency	Passengers	Miles	Pass Lane Miles	% Increase
Fresno Area Express	482,768	2,038,196	23,453,206	8%
Visalia City Coach	438,050	1,787,226	19,286,737	18%
Kings Area Rural Transit	395,025	1,391,346	15,190,311	19%
Monterey-Salinas Transit	419,934	1,222,875	14,062,415	6%
Imperial Valley Transit	166,612	650,716	7,607,511	-17%
Golden Empire Transit	156,309	558,016	6,085,802	-7%
Madera Transit	79,988	470,600	6,029,907	78%
Santa Maria Area Transit	215,848	446,637	5,362,493	99%
Porterville Transit	115,694	413,037	4,245,276	1%
Yuma County Area Transit	75,982	265,368	3,068,080	121%
Golden Coast Transit	106,302	252,763	2,993,660	11%
SLO Regional Transit	24,675	128,837	1,570,205	-42%
Merced Transit	31,263	131,171	1,492,560	529%
San Joaquin Regional	19,364	59,567	741,240	210%
Sunline Transit Agency	16,180	59,251	555,670	812%
Modesto Area Express	4,843	13,445	162,658	-94%
Delano Area Rapid Transit	1,290	5,270	46,795	-82%

5. PARS retirement review

When we established CalVans we did so using Public Agency Retirement Services (PARS) for employee retirement benefits. PARS is similar in benefits to CalPERS except that each plan is managed by the entity and is expected to be 100% funded, ours is. The HighMark Capital Management is the (PARS) trustee and serves as investment manager. We had our annual PARS review conducted on August 15 with Jennifer Meza and Ryan Nacasio of PARS. CALVANS currently utilizes a Balanced HighMark Plus Investment Strategy which includes approximately 60% equities and 40% fixed income. After the review, there were no changes to our current Investment Strategy. However, there was one change. The employee contribution rate was increased from 8.56% to 9.40%, employer contribution did not change. The Plan’s annual return was 6.73% which is in line with the assumed 2017 valuation of 6.75% discounted rate.

6. Authorize Voucher program with San Luis Obispo COG

San Luis Obispo Council of Governments (SLOCOG) is using Congestion Mitigation and Air Quality (CMAQ) funds to increase vanpool usage in their county with the goal of reducing the number of single vehicle trips. They offer a 50% reduction in a vans cost for new vanpools that travel at least 20 miles in San Luis Obispo County. They are excited in partnering with CalVans as we have a number of vans that would be enticed to start that travel from San Luis Obispo County into Monterey County. This includes Agricultural workers, teacher and correctional officers.

Staff is recommending that the director be authorized to sign the agreement with SLOCOG.

7. Recommendation for Communication Technician Position

CalVans uses a GPS (Global Positioning System) to keep track of its vehicles, who is driving as well as how far they are traveling. This data is what allows staff to prepare reports showing miles traveled and passenger trips by jurisdiction. This is then used for reporting to the federal government and showing single vehicle trip reduction in member agencies counties.

Each vehicle has a locator, I-button reader and Garmin that allows for communication with our cloud-based system managed by Silent Passenger in New York. Silent Passenger provides the web-based platform that allows communication between all vehicles and our office.

Given the number of vehicles we have, the remote locations they operate and the uniqueness of our devices, it has become difficult to install and maintain the GPS systems we have in the vehicles. In the past we relied on a local communications company to install and provide support our units. As we have expanded farther from our Hanford office it has become more difficult and costly to install new units and repair those that fail in the field. Cooks Communications in Fresno is fine working on units in the immediate area but has no desire to travel outside the area to provide support. They also point out the cost would be prohibitive if they did.

The position being created would be responsible for installing and servicing of the GPS systems going forward. The position will have immediate benefits as the cost to install new units would drop, as well as the cost to service remote units. We are fast approaching 1,000 vehicles and need someone who can install and do repairs in the field as opposed to bring vehicles to Fresno for repair. When not working on the GPS system the individual would assist other transit aides as needed. The rate of pay for the new position would be 10% above that of current Transit Aide range.

Staff is recommending that the Communication Technician Position be created and filled.