



## Minutes of Board Meeting

A special meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00 a.m. on August 4, 2016 in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

### California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
 Fresno COG – Fresno Council of Governments  
 ICTC – Imperial County Transportation Commission  
 KCAG – Kings County Association of Governments  
 Kern COG – Kern Council of Governments  
 MCTC – Madera County Transportation Commission  
 MCAG – Merced County Association of Governments  
 SBCAG – Santa Barbara County Association of Governments  
 TCAG – Tulare County Association of Governments  
 VCTC – Ventura County Transportation Commission

### 1. CALL TO ORDER

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Scott Funk- Primary			Joined @ 10:03am
Fresno COG	Gary Yep- Secondary	X		
Kern COG	Cheryl Wegman- Primary	X		
KCAG	Joe Neves- Primary	X		
MCAG	Jerry O'Banion- Primary	X		
MCTC	Robert Poythress- Primary	X		
ICTC	Maritza Hurtado- Primary		X	
SBCAG	Jim Richardson- Primary	X		
TCAG	Cameron Hamilton- Primary		X	
VCTC	James White- Primary	X		

Counsel present:

Staff/Visitors in attendance: Ron Hughes, Baldev Randawa, Georgina Cardenas, and Susie Nava from CalVans as well as Amelia Erinson with Madera County Transportation Commission.

### 2. UNSCHEDULED APPEARANCES:

No unscheduled appearances.

**3. CONSENT CALENDAR:**

- A.) Minutes of June 9, 2016
  
- B.) List of Surplus Vehicles  
Staff has provided a list of vehicles that have reached the end of their usable life and may be disposed. It is recommended that these vehicles be declared as surplus and be listed for auction.

<b>Motion Made By:</b>	<b>Commissioner Yep</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Gary Yep	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

**4. SYSTEM UPDATE**

**A. Outreach and Marketing**

Marketing and Outreach Specialist Gabriela Pacheco has been updating CalVans' Facebooks Instagram and Twitter accounts. In addition, she has created a Facebook page, for CalVans Ag vanpools. Also, the calculation page on the CalVans website has been updated.

**B. Discussion with San Joaquin Supervisor Charles Winn**

Staff has been in discussions with Supervisor Winn with regarding the possibility of having CalVans in their county.

**C. Financial Update for the Fourth Quarter**

Fourth quarter financials were discussed, no questions were presented.



## **5. MOU with US Department of Labor**

Staff recommends the approval of the MOU with US Department of Labor. This MOU stresses a cooperative agreement between CalVans and the DOL. A signing ceremony will be held in Fresno on Tuesday, August 9, 2016.

<b>Motion Made By:</b>	<b>Commissioner Funk</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Yep</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Gary Yep	X		
Cheryl Wegman			X
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

## **6. Approval with Lemoore High School**

Staff recommends the approval of the agreement with Lemoore High School which allows CalVans to park their vehicles on the south end of the parking lot. This year's price is slightly higher than previous year's agreement at \$20,505 due to the increase in paving costs.

<b>Motion Made By:</b>	<b>Commissioner O'Banion</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Yep</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Gary Yep	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

**7. Review bid results for up to 150 GMC/Chevrolet 15-passenger vans**

Staff recommends the bid be awarded to Three Way Chevrolet out of Bakersfield.

<b>Motion Made By:</b>	<b>Commissioner Yep</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Gary Yep	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

**8. MISCELLANEOUS COMMENTS**

None at this time.

**9. NEXT MEETING DATE.**

The next Board meeting is scheduled for Thursday, September 8, 2016 at 10:00 a.m.  
The meeting was adjourned at 10:21 a.m.

Respectfully submitted,

  
Ronald H. Hughes  
Executive Director

8/22/16 sn



# Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on September 22, 2016 at 1:30 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

## California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCTC – Madera County Transportation Commission
- Merced COG – Merced County Association of Governments
- SBCAG – Santa Barbara County Association of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

## 1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG	Sasha Tepedelenova	X		
Fresno COG			X	
Kern COG	Susanne Campbell	X		
KCAG			X	
MCAG	Natalia Austin	X		
MCTC	Amelia Erinson	X		
ICTC			X	
SBCAG			X	
TCAG			X	
VCTC	Alan Holmes	X		

Ron Hughes, Baldev Randhawa, and Susie Nava from CalVans were also in attendance. Lisa Rheinheimer from Monterrey-Salinas Transit was also in attendance.

## 2. PUBLIC COMMENT

No comments were received.

//

### **3. CONSENT ITEMS**

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A). Minutes of 7/28/2016

B). Authorization of RFP for replacing Car Wash Equipment

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Susanne Campbell</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

### **4. SYSTEM UPDATE**

#### **A. Outreach and Marketing**

Marketing and Outreach Specialist, Gabriela Pacheco has been busy promoting CalVans through out social media as well as attending numerous events along side member agencies such as TCAG's Tulare County Fair booth. Also provided was a list of upcoming events that she will attend.

#### **B. Growth in Ag Vanpool Activity**

A comparison of the miles traveled this year to previous years is complete. These numbers are anticipated to continue growing as more growers seek CalVans for their employees.

#### **C. NTD Numbers show a 20% increase over last year**

Staff has completed tabulating the numbers for miles traveled, passengers and revenue miles. The totals are 20% higher than previous years. This will assist member agencies in obtaining more 5307 funds.

#### **D. Potential funding under Senate Bill No. 1275**

SB 1275 was signed by Governor Brown and includes AQIP funding. This funding could possibly bring additional funds into CalVans for the farmworker vanpools. Staff will be going to Sacramento to get more details.

### **5. Accept San Joaquin Council of Governments as CalVans member**

Staff recommends the approval of membership of the San Joaquin Council of Governments into the CalVans program. Community members as well as growers have inquired about CalVans availability to them. This membership will enable CalVans to provide services to county residents.

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Natalia Austin</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

### **6. Authorize the Creation and Filling of an Account Clerk I position**

Staff recommends approving the creation and filling of a new Account Clerk I position due to the increase of billing and rebilling of weekly Ag Vanpools.

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Susanne Campbell</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

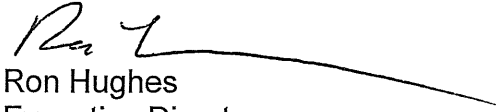
## **7. MISC COMMENTS**

Staff is looking at picking up an AmeriCorps worker that will assist CalVans in a variety of marketing events. The funding of this position will come from Cap & Trade grants. CalVans looks to expand farmworker vanpools into the Merced and San Joaquin counties.

## **ADJOURNMENT**

The meeting was adjourned at 1:47 p.m.

Respectfully submitted



Ron Hughes  
Executive Director

9/23/2016sn