

# CALIFORNIA VANPOOL AUTHORITY

## Board of Directors

1340 North Drive \* Hanford, California 93230  
(559) 852-2711

**Meeting Date:** March 12, 2015

**Time:** 10:00 AM

**Place:** Kings County Association of Governments  
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
- Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 Heffeman Ave., Calexico, CA 92231
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Merced County Association of Governments, Conference Room, 369 West 18<sup>th</sup> Street, Merced, CA 95340
- Napa County Transportation and Planning Agency, 625 Burnell Street, Napa, CA 94559
- Santa Barbara County Association of Governments, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
- Tulare County Association of Governments, Porterville City Hall, 291 North Main, Porterville, CA 93257
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 93003

**The call in number for this meeting is 1-866-244-8528, Password 574681**

***Please note that the Brown Act requires that Board members calling in do so from one of the above locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.***

*A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.*

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A G E N D A

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<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the Committee on any item relevant to the Authority. To comment on an agenda item, speakers should notify the Staff member at the meeting location, when the agenda item is announced. The Staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the Committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of January 8, 2015	
	B. Declare older vehicles as surplus and authorize sale	
	C. Prepare consultant RFP	
4.	System Update	Information
	A. Review of CalVans Fleet	
5.	Submittal of concept grant application through the AHSC Program	Action
6.	Review FY 13/14 Audit	Action
7.	Adjournment <u>(Next Board meeting May 14<sup>th</sup> 2015)</u> <u>(Next TAC meeting April 23<sup>rd</sup> 2015)</u>	

Attachments:

<u>Item</u>	<u>Page</u>	<u>Description</u>
A.	8	Board Minutes of January 8, 2015
B.	15	TAC Minutes of February 26, 2015
C.	19	FY 13/14 audit

**STAFF REPORT**

**3. Consent Items**

A. Minutes of January 8, 2015

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

B. Declare older vehicles as surplus and authorize sale

The following vans have reached the end of their usable life and are ready to be declared surplus. Staff is recommending that the vehicles be declared surplus and disposed of through the online Public Auction Site used by Kings County.

<u>Van #</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>License #</u>	<u>Mileage</u>
8	2003	GMC	Savana	1GJHG39U531204354	1092843	260,571
12	2003	GMC	Savana	1GJHG39U831223867	1159557	294,539
16	2003	GMC	Savana	1GJHG39U731232205	1159568	208,401
122	2003	CHEV	Astro	1GNDM19X93B114736	1220796	169,780
151	2003	CHEV	Astro	1GNDM19X83B120723	1235265	196,092
152	2003	CHEV	Astro	1GNDM19X73B124763	1216047	210,951
36	2004	GMC	Savana	1GJHG39U341187314	1177235	237,966
39	2004	GMC	Savana	1GJHG39U041186704	1177244	270,678
54	2004	GMC	Savana	1GJHG39U241241718	1177269	240,309
688	2004	GMC	Savana	1GJHG39UX41241224	1177266	176,566
689	2004	GMC	Savana	1GJHG39U641241429	1177272	164,266
692	2004	GMC	Savana	1GJHG39U241244604	1177260	165,000
72	2005	GMC	Savana	1GJHG39U251105574	1203211	283,608
84	2005	GMC	Savana	1GJHG39U251107941	1203201	252,123
90	2005	GMC	Savana	1GJHG39U451158728	1203225	259,385
94	2005	GMC	Savana	1GJHG39U451158180	1203230	239,074
101	2005	GMC	Savana	1GJHG39U351158154	1203227	224,278
130	2005	GMC	Safari	1GKDM19X55B507214	1216169	177,857
155	2005	CHEV	Astro	1GNDM19X65B113739	1235267	182,709
156	2005	CHEV	Astro	1GNDM19X75B121087	1216046	181,225
694	2005	GMC	Savana	1GJHG39U351157876	1203222	154,966
166	2006	CHEV	Uplander	1GN DV23LX6D236698	1216569	87,237
171	2006	CHEV	Uplander	1GN DV23L76D145307	1242906	179,922
695	2006	GMC	Savana	1GJHG39UX61274646	1226421	154,966
700	2006	GMC	Savana	1GJHG39U361274925	1226430	159,500
702	2006	GMC	Savana	1GJHG39U261275242	1226414	145,201
703	2006	GMC	Savana	1GJHG39U661275048	1226415	104,977
704	2006	GMC	Savana	1GJHG39U061274879	1226429	74,209
650	2007	GMC	Savana	1GJHG39U871237354	1255506	151,533
652	2007	GMC	Savana	1GJHG39U671235134	1255502	98,578
709	2009	GMC	Savana	1GJHG39K791180307	1255742	79,967

C. Prepare consultant RFPs

Staff needs to prepare two RFPs, one for website support and one for a consultant to work with the National Transit Database. Staff anticipates an increase in work on our website and would like to formalize an agreement with a firm for that purpose. The agreement that was in place for the consultant now working with the National Transit Database has expired, requiring that we go through the RFP process.

4. System Update

A. Review of CalVans Fleet

The CalVans fleet has changed over the years. It started in 2002 with the 15-passenger Savanna van. The smaller Chevy Uplander and Chevy Astro vans were added later for the smaller vanpool groups. The Uplanders and Astros are now being retired and replaced by the Toyota Sienna, a more reliable and maintenance free vehicle. In the past year we have added two diesel vans, the Mercedes Sprinter and Ford Transit Connect. Both vehicles were well received, in a large part due to the fact they get twice the miles per gallon than the Savannas. Following are pictures of five of the more popular vans:

Chevrolet 7 passenger Uplander





Toyota 8-passenger Sienna



Mercedes Benz 12-passenger Sprinter



5



GMC 15-passenger Savana



Ford 15-passenger Transit Wagon



**5. Submittal of concept grant application through the AHSC Program**

The AHSC (Affordable Housing and Sustainable Communities) Program was established to further the goals of AB 32 and SB 375 by investing in projects that reduce GHG emissions. This is achieved by supporting more compact, infill development patterns, encouraging active transportation, transit usage, and protecting agricultural land from sprawl development. Funding for the AHSC Program comes from the Greenhouse Gas Reduction Fund (GGRF), an account established to receive Cap-and-Trade auction proceeds.

A portion of the AHSC funds must go to areas identified through a CalEnviroScreen tool that notes communities that suffer from a number of negative factors. Overall CalEnviroScreen scores are calculated from the scores for two broad groups of indicators: Pollution Burden and Population. The two groups are comprised of the following:

- |                              |                                      |
|------------------------------|--------------------------------------|
| Air Quality: Ozone           | Air Quality: Fine Particles (PM2.5)  |
| Diesel Particulate Emissions | Drinking Water Contaminants          |
| Pesticide Use                | Toxic Releases from Facilities       |
| Traffic Density              | Cleanup Sites                        |
| Groundwater Threats          | Hazardous Waste Sites and Facilities |
| Impaired Water Bodies        | Solid Waste Site                     |
| Age (Children and Elderly)   | Asthma Emergency Department Visits   |
| Low Birth Weight Infants     | Low Educational Attainment           |
| Linguistic Isolation         | Poverty                              |
| Unemployment                 |                                      |

The scores are reflected in a statewide map showing those areas impacted the most by the above criteria. More information and the map can be found at <http://oehha.ca.gov/ej/ces2.html>. This map shows most of the San Joaquin Valley, part of the Salinas Valley and the Imperial Valley as severely impacted areas. These are also the areas in which CalVans farmworker vanpools operate.

It is CalVans' ability to provide vanpools to impacted areas that is of interest to those managing the AHSC Program. For this reason, CalVans has been encouraged to apply for funding to support and expand its vanpool service to these areas. A concept application that would fund 80 vehicles and outreach efforts to the farmworker community has been submitted for review.

Staff is recommending that a formal application be submitted if the concept application is approved.

**6. Review FY 13/14 Audit**

The FY 13/14 audit is attached, reflecting financial activity for the past year. The audit reflects growth over the prior FY, with no other changes. The audit has no findings.

Staff is recommending approval of the FY 13/14 audit.

## California Vanpool Authority (CalVans)

### Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:02 a.m. on January 8, 2015 in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

#### California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
Fresno COG – Fresno Council of Governments  
KCAG – Kings County Association of Governments  
Kern COG – Kern Council of Governments  
MCTC – Madera County Transportation Commission  
MCAG – Merced County Association of Governments  
NCTPA – Napa County Transportation & Planning Agency  
SBCAG – Santa Barbara County Association of Governments  
TCAG – Tulare County Association of Governments  
VCTC – Ventura County Transportation Commission

#### **1. CALL TO ORDER**

Roll Call – Clerk of the Board

Directors present:

AMBAG	Scott Funk	Primary
Fresno COG	Sylvia Chavez	Primary
KCAG	Joe Neves	Primary
MCAG	Jerry O'Banion	Primary
MCTC	Robert Poythress	Primary
SBCAG	Jim Richardson	Primary
VCTC	Jim White	Primary

Directors absent:

Kern COG	
NCTPA	Keith Caldwell/Tom Roberts
TCAG	Rudy Mendoza

Counsel present: Zack Smith

Staff/Visitors in attendance:

Ron Hughes, Georgina Cardenas, Tomas Hernandez, Carmen Mora and Trish Barberick from CalVans.

Also in attendance were Bob Snoddy, Suzanne Campbell, Paul Marquez and Craig Pedersen.



**2. UNSCHEDULED APPEARANCES:**

No unscheduled appearances.

**3. CONSENT CALENDAR:**

A). Minutes of November 13, 2014

A motion was made by Commissioner Chavez and seconded by Commissioner White to approve: A). Minutes of November 13, 2014, at a regular meeting held January 8, 2015 by the following vote:

AYES: Commissioners Chavez, White, Funk, Neves, Richardson, Poythress and O'Banion

NOES: None

ABSENT: Commissioners Caldwell and Mendoza

**4. SYSTEM UPDATE.**

**A. REPORTING VANPOOL GROWTH BY COUNTY AND UZA.**

Ron reported that several members have asked how CalVans is doing in their particular area. A graph showing growth in passenger miles traveled over the past 4 years by County and UZA was included in the agenda packet. Growth by County has been between 30 and 40 percent in established areas, with higher growth in Monterey and Santa Barbara Counties. Growth by UZA has been between 40 to 50 percent in established UZAs, with growth over 300 percent in Salinas and Santa Maria. Unless gasoline prices drop dramatically for a consistent period, this growth should continue as more individuals learn about the CalVans program.

Ron commented that even with the current lower gas prices the vanpool fleet has stayed steady. State employees still receive \$65 toward vanpooling and San Joaquin Valley residents receive \$30 per month toward vanpooling.

**B. UPDATE ON VEHICLE INSURANCE HISTORY AND RATES**

Ron explained the number of claims by year, showing the past year at .66 percent with 4 claims. This is a great number, given CalVans vehicles are driven over 9 million miles per year. This is equal to around 1,500 round trips between LA and New York.

A list showing the breakdown of the various insurances CalVans has in place and the cost for each is shown below. The total is \$128,473.40 less than last year. A large part of this is from reduced Broker fees that Carl Nelson Insurance Agency is charging CalVans for their services.

<u>Description</u>	<u>Amount</u>	
General Liability	\$ 1,028.00	
Business Property	\$ 757.00	
<b><u>Commercial Auto</u></b>	\$ 709,900.60	1st million
Crime Coverage	\$ 347.00	
Lead Umbrella	\$ 79,127.00	2nd million
Secondary Umbrella	\$ 120,000.00	Eight million
Public Officials Liability	\$ 7,629.00	
Workers Comp	<u>\$ 104,718.00</u>	
Total	\$ 1,023,506.60	

**C. ONGOING ACTIONS TO SECURE FUNDING FOR REPLACEMENT OF AGRICULTURAL VANPOOLS.**

Ron reported that Staff continues to work with representatives from the Governor's office and the Air Resources Board (ARB) on options for funding agricultural vans that could be of a plug in hybrid electric type vehicle.

Staff has met with several firms that provide plug in electric technology that could be adapted to 15-passenger vans. Depending on the technology, there could be a 25% to 100% reduction in fuel usage.

Commissioner Funk inquired if these would affect general vanpools and agricultural vanpools. Ron replied that it would be for both.

**5. REQUEST TO ESTABLISH AND FILL A FULL-TIME TRANSIT AIDE/LEADWORKER POSITION IN IMPERIAL COUNTY.**

Staff reported with the inclusion of Imperial Valley Association of Governments in CalVans, Staff is moving ahead on recruiting and filling a full-time Transit Aide Leadworker position for that area. The opening will be posted in the Imperial area with the goal of finding someone that lives in the area. The position will be responsible for the oversight, marketing and support of vehicles in the area. The individual will remain in the area when the agricultural vanpools leave to return to the Salinas and Ventura areas. Work will then focus on spreading the word about the general vanpools available through CalVans.

Staff requested that a full time Transit Aide position be approved for recruitment in Imperial County.

A motion was made by Commissioner O'Banion and seconded by Commissioner Funk to approve to establish and fill a full-time Transit Aide/Leadworker position in Imperial County at a regular meeting held January 8, 2015 by the following vote:

- AYES: Commissioners O'Banion, Funk, Chavez, Neves, Poythress, Richardson and White  
NOES: None

ABSENT: Commissioners Caldwell and Mendoza

**6. RECOMMENDATION ON THE AWARD OF THE VEHICLE SERVICE CONTRACT.**

Staff reported it has historically used outside mobile contractors to provide routine servicing of vehicles. This is done to minimize the number and cost of spare vehicles as well as staff to shuttle vans back and forth to a service facility. When you swap out a driver's van, you disrupt their schedule and have to exchange all the items that the riders leave in the van. It is sometimes a challenge to find all the personal items, such as cell phones, and move them to a spare van and back again when returning the van. Given an average of 2 hours, at \$19 per hour, traveling an average of 60 miles at \$.57 per mile, it would cost the agency an average of \$71 to bring each vehicle to a service facility.

The most common service is the lube, oil and filter service that is provided every 5,000 miles. The cost for this service under the new service contract will be \$75. The following lists items covered in the service:

- Lube, oil, and Filter
- Tire rotation
- Reset tire pressure settings  
(This includes resetting the low pressure warning system)
- Reset oil service light

**Safety inspection including the following items or tasks:**

- Brakes (note % of brake pads remaining)
- Lighting system
- Windshield wipers and washer fluid
- Air Conditioning & Heating systems
- Cooling system, belts and hoses
- Exhaust & Emission system
- Battery and Charging system
- Front and Rear tires, noting % of tread wear
- Steering system

The cost to service the vehicles remotely has stayed fairly consistent over the past several contracts. This is in large due to the competition for the contract among those that have had it in the past. It is also due to the ability of the contractor to perform multiple services at one location, thereby saving travel time.

Staff received three proposals to provide the vehicle maintenance services; each of the firms has successfully provided services in the past. We have changed service contractors following each of the last two RFP processes, when the current provider was no longer the successful low bidder. Staff feels comfortable that any of the three firms bidding could provide the service.



The proposals that were submitted are similar, in that all firms meet the requirements found in the RFP. The proposal asked each firm to submit a cost structure for each service type and frequency. The proposals were then sorted by service task and cost, to come up with the lowest responsible bidder. The proposal from Fleetside did contain some interesting options and enhancements; however, these did not justify the additional cost. The firm Staff recommended was Ray's Mobile; he has been in business for 12 years and is formally known as Ray's Mobile Auto Repair Service. The firm has a Service Writer and 3 Technicians, with additional staff being hired once the contract is awarded.

The following is a summary of the proposals:

<u>Estimated annual cost</u>	<u>Savings compared to highest bid and current cost</u>
Ray's Mobile                 \$271,260	\$91,541 / \$22,431
Fresno Mobile                \$284,433	\$78,368 / \$9,258
Fleetside                     \$362,801	0/+\$69,110
Present cost                 \$293,691	

Attachment A included in the agenda showed a breakdown of costs related to each type of service. The safety inspection is up to the vehicle code by CHP for the vanpools.

Commissioner White inquired if more than one vehicle can be serviced at the same time. Ron replied that the schedule is set up that way, so all vehicles needing service in a certain area are taken care of at the same time and that they work their way through the areas we serve on the way back to Hanford.

Staff recommended that the service contract be awarded to Ray's Mobile and that the Executive Director be authorized to sign the Service Contract. The service contract is for two years with three one year extensions.

A motion was made by Commissioner Richardson and seconded by Commissioner O'Banion to approve the selection of Ray's Mobile and that the Executive Director be authorized to sign the contract at a regular meeting held January 8, 2015 by the following vote:

- AYES: Commissioners Richardson, O'Banion, Chavez, Neves, Poythress, Richardson and White
- NOES: None
- ABSENT: Commissioners Caldwell, and Mendoza

**7. APPROVAL OF APPLICATION FOR STATE FUNDED VAN SHARE.**

CalVans Staff reported it has been encouraged to submit an application for a shared vanpool program that would serve communities on the west side of Fresno County.

The vanpool would be available for community residents to use to travel for shopping or medical appointments in the Fresno area. Residents of these communities have limited options for getting into town for these types of needs.

The encouragement is being driven by the desire to address transportation needs in poorer communities, using plug in hybrid electric vehicles, while driving down green house gasses. Recent environmental tools have identified Fresno County as Ground Zero for minority populations needing transportation and an area with severe air quality problems. Staff, along with the Air Resources Board, would like to see a project patterned along the lines of CalVans' vanpool program. That has the same control on the drivers, while also recording each trip as well as the number of passengers. ARB is proposing 100% funding of several pilot projects for car or van sharing. The project can be up to three years in length.

Staff would like to put together an application that includes several cities on the west side of Fresno. Any project would include buy-in by both the Cities and Fresno COG. Staff will bring back for approval any grant it might receive.

Commissioner Funk requested confirmation that there wouldn't be any risk in funding for this pilot project. Ron replied that the Air Resources Board has proposed 100% funding for the vehicles. CalVans would also recover 10% of the operating cost, making it equal to what is charged for conventional bus service.

Ron stated these vehicles would be in small rural communities within walking distance of most residents and that the application should take approximately 90 days to get approval.

Commissioner Neves stated that this is only the first step. CalVans needs to apply and get approval.

Staff requested the approval to submit the application for State funded van share.

A motion was made by Commissioner Funk and seconded by Commissioner Richardson to approve the application for State-funded van share at a regular meeting held January 8, 2015 by the following vote:

AYES: Commissioners Funk, Richardson, Chavez, Neves, Poythress, O'Banion,  
and White

NOES: None

ABSENT: Commissioners Caldwell and Mendoza

#### **8. MISCELLANEOUS COMMENTS**

Commissioner Neves informed everyone there would not be a February meeting. He also thanked everyone for attending and wished them a Happy New Year.

Ron commented that he will send out a cancellation notice for the February meeting unless a Board member would like a meeting in February.

**9. NEXT MEETING DATE.**

The next Board meeting is scheduled for March 12, 2015 at 10:00 a.m.

The meeting was adjourned at 10:29 a.m.

Respectfully submitted,

  
Ronald H. Hughes  
Executive Director

1/8/2015 tb



# Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on February 26, 2015 at 1:30 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

## California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
Fresno COG – Fresno Council of Governments  
ICTC – Imperial County Transportation Commission  
Kern COG – Kern Council of Governments  
KCAG – Kings County Association of Governments  
MCTC – Madera County Transportation Commission  
Merced COG – Merced County of Governments  
NCTPA – Napa County Transportation & Planning Agency  
SBCAG – Santa Barbara County Association of Governments  
TCAG – Tulare County Association of Governments  
VCTC – Ventura County Transportation Commission

## **1. ROLL CALL AND ATTENDANCE**

Ron Hughes, Baldev Randhawa, Cecelia Marquez, Carmen Mora and Trish Barberick from CalVans.

Also attending were, Alan Holmes, Suzanne Martinez, Mark Baza, Bob Snoddy, Natalia Austin and Andrea Apolinario.

## **2. PUBLIC COMMENT**

No comments were received.

## **3. CONSENT ITEMS**

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

- A. Minutes of December 29, 2014
- B. Declare older vehicles as surplus and authorize sale
- C. Prepare consultant RFP

Motion was made, seconded Mark Baza/Natalia Apolinario and unanimously carried to approve A). Minutes of December 29, 2014 B).

Declare older vehicles as surplus and authorize sale C). Prepare consultant RFP.

#### **4. SYSTEM UPDATE**

##### **A. Review of CalVans fleet.**

Ron reported how the CalVans fleet has changed over the years. It started in 2002 with the 15-passenger Savana van. The smaller Chevy Uplander and Chevy Astro vans were added later for the smaller vanpool groups. The Uplanders and Astros are now being retired and replaced by the Toyota Sienna, a more reliable and maintenance free vehicle. In the past year, CalVans has added two diesel vans, the Mercedes Sprinter and the Ford Transit Connect. Both vehicles were well received, in a large part due to the fact they get twice the miles per gallon than the Savanas.

Suzanne Martinez stated the Mercedes vans look nice and she had noticed one in Fresno.

Ron stated that the Mercedes now have a large reflective stripe that is very noticeable at night. He also stated that the only drawback, is that they do not go through a regular car wash, they are too tall. They either need to use a truck car wash or have it cleaned by hand. The Ford Transit Wagon does fit in the car wash.

#### **5. SUBMITTAL OF CONCEPT GRANT APPLICATION THROUGH THE AHSC PROGRAM.**

Staff reported the AHSC (Affordable Housing and Sustainable Communities) Program was established to further the goals of AB 32 and SB 375 by investing in projects that reduce GHG emissions. This is achieved by supporting more compact, infill development patterns, encouraging active transportation and transit usage and protecting agricultural land from sprawl development. Funding for the AHSC Program comes from the Greenhouse Gas Reduction Fund (GGRF), an account established to receive Cap-and-Trade auction proceeds.

A portion of the AHSC funds must go to areas identified through a CalEnviroScreen tool that notes communities that suffer from a number of negative factors. Scores are calculated from two broad groups of indicators: Pollution Burden and Population. Negative factors include: Air quality, diesel particulate emissions, pesticide use, traffic density, groundwater threats, impaired water bodies, low birth weights, unemployment and poverty to name a few.

More information can be found at <http://oehha.ca.gov/ej/ces2.html>

Staff explained it is CalVans' ability to provide vanpools to impacted areas that is of interest to those managing the AHSC Program. For this reason, CalVans has been encouraged to apply for funding to support and expand its vanpool service to these areas. A concept application to fund 80 vehicles and outreach efforts to the farmworker community was submitted for review.

Staff recommended approval for a formal application to be submitted.

Motion was made, seconded Mark Baza/Natalia Austin and unanimously carried to approve the submittal of a concept grant application through the AHSC Program.

#### **6. REVIEW FY 13/14 AUDIT.**

Staff reported that the FY 13/14 audit reflecting activity for the past year was attached to the agenda for review. The audit reflected growth over the prior FY, with no other changes. The audit had no findings. CalVans Accountant Auditor was present for any questions.

Staff recommended that the FY 13/14 audit be approved.

Motion was made, seconded Alan Holmes/Suzanne Martinez and unanimously carried to approve the FY 13/14 audit.

#### **7. ANNOUNCE NEXT MEETING DATE**

The next TAC meeting is scheduled for Thursday, April 23<sup>rd</sup>, 2015 at 1:30 p.m. located in the CalVans conference room, 1340 North Drive, Hanford, CA.

#### **8. MISCELLANEOUS COMMENTS**

Ron requested everyone to remind Board Members that their 700 forms are due by 3/31/2015.

Mark Baza inquired on the status of the Transit Aide Leadworker position in Imperial Valley. Ron replied the interviews are scheduled for March 3<sup>rd</sup>.

Ron commented that the Transit Aide position in Bakersfield has been filled by a very qualified person whom happened to have an old DVD on CalVans she received from Tony Olivera (Former BOS with Kings County) while she attended college. She is very knowledgeable about the program. With only three applications received after extending the



closing date and advertising in the Bakersfield paper as well as online, we received the best candidate for that position.

**ADJOURNMENT**

The meeting was adjourned 1:47 p.m.

Respectfully submitted



Ron Hughes  
Executive Director

2/26/2015tb