



## Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00 a.m. on May 12, 2016 in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

### California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
 Fresno COG – Fresno Council of Governments  
 ICTC – Imperial County Transportation Commission  
 KCAG – Kings County Association of Governments  
 Kern COG – Kern Council of Governments  
 MCTC – Madera County Transportation Commission  
 MCAG – Merced County Association of Governments  
 SBCAG – Santa Barbara County Association of Governments  
 TCAG – Tulare County Association of Governments  
 VCTC – Ventura County Transportation Commission

### **1. CALL TO ORDER**

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Scott Funk- Primary			Joined @ 10:03am
Fresno COG	Sylvia Chavez- Primary	X		
Kern COG	Cheryl Wegman- Primary	X		
KCAG	Joe Neves- Primary	X		
MCAG	Jerry O'Banion- Primary	X		
MCTC	Robert Poythress- Primary	X		
ICTC	Maritza Hurtado- Primary		X	
SBCAG	Jim Richardson- Primary	X		
TCAG	Cameron Hamilton- Primary		X	
VCTC	James White- Primary	X		

Counsel present: Zack Smith and

Staff/Visitors in attendance: Ron Hughes, Baldev Randawa, Georgina Cardenas, and Susie Nava from CalVans. Teresa Nickell with KCAG, Bill Powell with Transit Capital, Susanne Campbell and Bob Snoddy with Kern COG as well as John Lollis, City of Porterville, City Manager.

### **2. UNSCHEDULED APPEARANCES:**

No unscheduled appearances.

### **3. CONSENT CALENDAR:**

A). Approval of Minutes from 3/10/2016

B). Authorize Lease/Purchase of up to 15 Toyota Sienna

<b>Motion Made By:</b>	<b>Commissioner Chavez</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Funk</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

### **4. SYSTEM UPDATE**

#### **A. Vehicle Assignment Update**

CalVans is showing growth in Bakersfield area with many vans leaving the private sector and coming over to CalVans, due to safety and the reduction in their cost. Growth is expected to increase in Visalia and in Porterville because of the newly approved vouchers. 19 more FL vans will be coming out with in the next week.

#### **B. Outreach in Huron**

On April 24, 2016, CalVans along with CHP SAFE unit and Fresno Migrant Program hosted a Driver Appreciation event in Huron. This is the second event of it's type. The five volunteer drivers; Genovena Mora, Tomasa Cruz, Carolina Martinez, Gavina Ignacio and Juan Felix have been drivers for a total of 41 years.

#### **C. Proposed AQIP Funding**

In 2015, CalVans Staff worked with the AQIP staff to obtain funding for electric vans. The item was not approved. This year, staff is once again working with the AQIP staff to obtain the same funding; however this time, the funding will be for \$3 million to purchase GMC vans along with a hybrid kit which will allow the van to work like a Prius.

#### **D. Proposed AHSC Funding**

This is another chance at Cap& Trade Funding; it is similar to the funding that CalVans has already received in 2015. The grant will be for another \$3.3 millions to purchase 80 Farm Labor Vans.

**5. Agreement with Visalia on Funding of Vanpool Subsidies**

Using up to \$450,000.00 in local LTF funds, Visalia will offer CalVans vehicles entering or leaving Visalia/Tulare UZA \$300 monthly vouchers. The goal of the voucher will be to increase the use of vanpools which will result in an increase in federal 5307 funds.

<b>Motion Made By:</b>	<b>Commissioner O'Banion</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

**6. Agreement with Porterville on Funding of Vanpool Subsidies**

This agreement is similar to the Visalia MOU. Using up to \$196,800.00 in local LTF funds, Porterville will offer CalVans vehicles entering or leaving Porterville area \$400 monthly vouchers. The goal of the voucher will be to increase the use of vanpools being reported by 23, which will result in an increase in federal funds through the STIC program.

<b>Motion Made By:</b>	<b>Commissioner Chavez</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

## **7. Preliminary FY 2016-2017 Budget**

The proposed budget reflects an increase based on the additions to the fleet as well as some of the anticipated growth. The proposed budget includes a 4% COLA for the employees. The last increase was in FY2014-15. Also added are 3 additional Transit Aide positions and the reclassification of a Transit Coordinator position. The Salary Study results are still in progress and will be brought back at the next board meeting. .

<b>Motion Made By:</b>	<b>Commissioner White</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner O'Banion</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

## **8. Proposed MOU with US Dept. of Labor**

After 15 years of operating, US Department of Labor has recognized the benefits of CalVans. Our Staff has recently met with USDOL staff to discuss moving forward with a MOU. The goal of the MOU is to provide a path for those operating in the shadows, to come out and ensure that their drivers have licenses and insurance. With this change in direction, CalVans anticipates growth with Growers and Contractors as CalVans will be the only approved agency for Farm Labor Vans.

## **9. Authorize RFP for up to 160 GMC Vans**

Given the uncertainty of the GMC production, staff is requesting authorization for a RFP to purchase up to 160 GMC 15 passenger vans. Pricing will be available in July and actual orders will be placed in August 2016 and continue as funding becomes available.

<b>Motion Made By:</b>	<b>Commissioner Funk</b>		
<b>2<sup>nd</sup> Motion By:</b>	<b>Commissioner Poythress</b>		
<b>Motion (Pass/Fail)</b>	<b>Pass</b>		
<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Scott Funk	X		
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		

Jerry O'Banion	X		
Robert Poythress	X		
Maritza Hurtado			Absent
Jim Richardson	X		
Cameron Hamilton			Absent
James White	X		

**10. MISCELLANEOUS COMMENTS**

None at this time.

**11. NEXT MEETING DATE.**

The next Board meeting is scheduled for Thursday, June 9, 2016 at 10:00 a.m.  
The meeting was adjourned at 10:31 a.m.

Respectfully submitted,

  
Ronald H. Hughes  
Executive Director

5/19/16 sn



# Technical Advisory Committee Minutes

A special meeting of the California Vanpool Authority Technical Advisory Committee was held on May 26, 2016 at 1:30 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

## California Vanpool Authority Members

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- SBCAG – Santa Barbara County Association of Governments
- TCAG – Tulare County Association of Governments
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## 1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG			X	
Fresno COG			X	
Kern COG	Bob Snoddy & Susanne Campbell	X		
KCAG			X	
MCAG	Natalia Austin	X		
MCTC	Amelia Erinson	X		
ICTC			X	
SBCAG			X	
TCAG			X	
VCTC	Alan Holmes	X		

Ron Hughes, Baldev Randhawa, Georgina Cardenas and Susie Nava from CalVans were also in attendance.

## 2. PUBLIC COMMENT

No comments were received.

## 3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

- A). Minutes of 4/28/2016

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Bob Snoddy</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

#### **4. SYSTEM UPDATE**

##### **A. Recent US DOL Meeting**

Staff has been working with US DOL Region 9 officials to allow vanpools to start sooner rather and later. The approval process is taking longer than anticipated, but US DOL staff is advertising the program to farm labor workers and contractors.

#### **5. Resolution 01-16 Authorizing submittal of AHSC Grant Application**

Staff recommends approving the submittal of the 01-16 resolution. This is another AHSC grant for \$3.3 million similar to the one in FY 14-15. The funds will be used to purchase an additional 80 farmworker vans.

<b>Motion Made By:</b>	<b>Natalia Austin</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Alan Holmes</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

#### **6. MOU with Self-Help Enterprise**

Staff recommends approving the MOU with Self-Help Enterprise. Self-Help will be submitting two grants for apartment complexes in both Dinuba. CalVans will work along side Self-help to provide transportation options to those in complex. Self-Help will provide the funding and outreach of the vehicles, while CalVans will provide the administration and oversight as part of the CalVans program.

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Bob Snoddy</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

#### **7. Resolution 02-16 Self-Help Enterprise Lindsey Village Project**

Staff recommends approving the submittal of the 02-16 resolution. This is an AHSC grant for \$5.6million to fund the Lindsey Village in Dinuba. The project includes 44 units as well as transportation improvements and funding for an on-site vanpool which will be operated in partnership with CalVans.

<b>Motion Made By:</b>	<b>Bob Snoddy</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Alan Holmes</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

#### **8. Resolution 03-16 Self-Help Enterprise Dinuba Village Project**

Staff recommends approving the submittal of the 03-16 resolution. This is an AHSC grant for \$4.7million to fund a Sierra Village in Dinuba. The project includes 44 units as well as transportation improvements and funding for an on-site vanpool which will be operated in partnership with CalVans.

<b>Motion Made By:</b>	<b>Natalia Austin</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Alan Holmes</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

## **9. Approval of Final FY 16-17 Budget**

Staff recommends approving the submittal of the FY 16-17 budget. This is same budget as that had been tentatively approved at the last meeting. There are no changes.

<b>Motion Made By:</b>	<b>Alan Holmes</b>
<b>2<sup>nd</sup> Motion By:</b>	<b>Bob Snoddy</b>
<b>Motion (Pass/Fail)</b>	<b>Pass</b>

## **10. MISC COMMENTS**

Bob Snoddy from Kern KOG asked about the May announcement regarding Cap & Trade funds that had been made. Ron responded that the announcement effected the AQIP funding for the hybrid farmworker vans, but the bulk of the funds has not been compromised.

## **ADJOURNMENT**

The meeting was adjourned at 1:41 p.m.

Respectfully submitted



Ron Hughes  
Executive Director

5/31/2016sn