

Memorandum of Understanding

Between

Self-Help Enterprises

and

California Vanpool Authority

This Memorandum of Understanding (MOU) sets for the terms and understanding between Self-Help Enterprises (SHE) and California Vanpool Authority (CalVans), collectively referred to as the “Partners”, for the implementation and management of vanpool services at various affordable rental communities which are owned and operated by SHE. The partnership, referred to as the Affordable Housing Vanpool (AHV) program, will be implemented throughout the San Joaquin Valley (SJV) and is being offered to reduce transportation costs for low-income working families, reduce vehicle miles traveled (VMT) and the associated greenhouse gas (GHG) emissions, and leverage the respective skills of two well established organizations to better meet the needs of farmworkers and other low-income families in the SJV.

Background

Self-Help Enterprises is a nationally recognized community development organization whose mission is to work together with low-income families to build and sustain healthy homes and communities. In the last 50 years, Self-Help Enterprises’ efforts have touched the lives of over 50,000 families. Self-Help Enterprises’ service area is comprised of eight counties – Fresno, Kern, Kings, Madera, Mariposa, Merced, Stanislaus and Tulare County – in the heart of the San Joaquin Valley, the world’s most productive agricultural area. Self-Help Enterprises develops quality, affordable rental apartments to serve the housing needs of low-income Valley residents and underserved farmworker communities. Residents in these underserved communities face over-crowding and overpaying with most farmworkers struggling to obtain decent, affordable housing for their families. Affordable rental apartments are important to the sustainability of communities and developing an overall vibrant community. All of Self-Help Enterprises’ 27 rental communities are professionally managed and are located near schools, bus lines and other community services. The rental housing communities are developed with ample space inside and outside along with plenty of green space and play areas for children. They also feature multi-use community centers complete with computer labs and kitchen facilities. SHE works with many community partners to provide free resident services such as job training, health and medical services, financial training and homebuyer education. The combination of housing and resident services is a way Self-Help Enterprises helps people help themselves. SHE has a desire to expand those resident services to include access to on-site vanpool to provide affordable opportunities for residents to travel to/from work.

Sponsored by California Vanpool Authority, CalVans supplies qualified drivers with late model vans to drive themselves and others to work or school. The Agency pays for the gas, maintenance, repairs and a

\$10 million insurance policy. The riders pay a nominal fee per mile for the service. The advantages of commuting in a vanpool include:

- Saving the time, stress and expense of commuting daily in your own vehicle
- Reducing wear and tear on your vehicle by using it less frequently
- Enabling you to meet new people and new make friends
- Allowing you to catch up on work, sleep, reading, etc.
- Helping reduce emissions that cause air pollution
- Reducing dependency on foreign oil
- Reducing traffic congestion

California Counties currently served by CalVans include: Fresno, Kern, Kings, Madera, Merced, Monterey, San Benito, Santa Barbara, Santa Cruz, Tulare, Imperial and Ventura. CalVans works to connect farmworkers and other employees with vanpool opportunities, and hope to connect low-income working families to vanpool opportunities through the partnership with SHE and implementation of the AHV program.

Purpose

This MOU details the responsibilities of SHE and CalVans in operating the AHV program. Self-Help Enterprises shall be responsible for the following:

- Secure funding for the initial acquisition of each van purchased for the AHV program;
- Provide a dedicated parking space for each van acquired through the AHV program at the designated housing site;
- Conduct marketing at the designated housing site to educate residents and the surrounding community about the vanpool opportunity;
- Open the service to individuals not living at the designated housing site to ensure full utilization of vans purchased for the AHV program.

California Vanpool Authority shall be responsible for the following:

- Pursuing additional vans should they be needed in the AHV program;
- Ownership of each van acquired through the AHV program;
- Management and administration of each van through the standard protocol for vans offered by CalVans including, but not limited to, screening and qualifying drivers, tracking miles driven, invoicing and collecting payment, insurance, maintenance, etc.
- Working with SHE to market the vanpool opportunity offered through the AHV program.

Both parties agree to:

- Work collaboratively to identify affordable housing sites that are good candidates for the placement of vans through the AHV program and mutually agree to site selection in advance of implementation;

- Support the other Partner's efforts to secure AHV program funding, including, but not limited to, providing data, reports, resolutions and other application materials, etc.

Reporting

CalVans will be responsible for collecting all van usage data. SHE will be responsible for reporting that data to all funding entities, including the Affordable Housing and Sustainable Communities reporting requirements.

Funding

This MOU is not a commitment of funds. Rather, the MOU codifies the responsibilities of the Partners to establish and implement the AHV program.

Duration

This MOU may be modified by mutual written consent of authorized officials from SHE and CalVans. This MOU may be terminated by either Partner for any reason at any point in time by written notice to the other Partner. The MOU will be deemed terminated within fifteen (15) days of receipt of written notice of termination. This MOU shall become effective upon signature by the authorized officials from SHE and CalVans and will remain in effect until modified or terminated by any one of the Partners by mutual consent. In the absence of mutual agreement by the authorized officials from SHE and CalVans this MOU shall end on December 31, 2019.

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California Vanpool Authority

Self-Help Enterprises

Signature

Date

Signature

Date