



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00 a.m. on October 13, 2016, in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments
 Fresno COG – Fresno Council of Governments
 ICTC – Imperial County Transportation Commission
 KCAG – Kings County Association of Governments
 Kern COG – Kern Council of Governments
 MCTC – Madera County Transportation Commission
 MCAG – Merced County Association of Governments
 SBCAG – Santa Barbara County Association of Governments
 TCAG – Tulare County Association of Governments
 VCTC – Ventura County Transportation Commission

1. CALL TO ORDER

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Scott Funk- Primary		X	
Fresno COG	Sylvia Chavez- Primary	X		
Kern COG	Cheryl Wegman- Primary	X		
KCAG	Joe Neves- Primary	X		
MCAG	Jerry O'Banion- Primary	X		
MCTC	Robert Poythress- Primary		X	
ICTC	Maritza Hurtado- Primary		X	
SBCAG	Jim Richardson- Primary		X	
TCAG	Cameron Hamilton- Primary	X		
VCTC	James White- Primary	X		

Counsel present:

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Susie Nava from CalVans as well as Bill Powell with NTD, Paul Marquez with Calfrans, and Teresa Nickell with KCAG.

2. UNSCHEDULED APPEARANCES:

No unscheduled appearances.

3. CONSENT CALENDAR:

- A.) Minutes of August 4, 2016
- B.) Authorize the preparation of RFP for replacing car wash equipment. Staff is recommending the replacement of the car wash, due the age of the car wash, parts to fix it have been costly.

Motion Made By:	Commissioner O'Banion		
2nd Motion By:	Commissioner White		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk			Absent
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress			Absent
Maritza Hurtado			Absent
Jim Richardson			Absent
Cameron Hamilton	X		
James White	X		

4. SYSTEM UPDATE

A. Outreach and Marketing

Marketing and Outreach Specialist Gabriela Pacheco has put together several flyers specific to regions served by the agency. In addition, a schedule of activities that CalVans' staff has or will be attending is attached.

B. Growth in AG Vanpool Activity

This past summer has been phenomenal. The numbers in this report show the activity before the MOU with the DOL. A large number of growers are starting to get their workers approved for FLCs which will in turn increase our numbers as the growers are out of Imperial, Porterville and Salinas areas.

C. NTD Numbers show 20% increase over last year

Data shows substantial growth in certain areas. Interestingly, the areas that show growth are the areas that have COG support and voucher programs. The growth in Imperial is due to the establishment of a permanent office in that area.

D. Potential funding under Senate Bill No. 1275

The funding under the AQIP program was signed and contains funding for \$3 million dollars for more farmworker vans.

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5. Accept San Joaquin Council of Governments as a CalVans member

Staff recommends the approval of San Joaquin Council of Governments as a member into CalVans. This will enable growers and workers in the San Joaquin area to use our vans.

Motion Made By:	Commissioner Chavez		
2nd Motion By:	Commissioner O'Banion		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk			Absent
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress			Absent
Maritza Hurtado			Absent
Jim Richardson			Absent
Cameron Hamilton	X		
James White	X		

6. Authorize the creation and filling of an Account Clerk I position

Staff recommends the approval of the creation and filling of an Account Clerk I position. The workflow for that department continues to grow as the AG vanpools grow. Ag vans are billed on a weekly basis and this increases the work.

Motion Made By:	Commissioner Chavez		
2nd Motion By:	Commissioner Hamilton		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk			Absent
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress			Absent
Maritza Hurtado			Absent
Jim Richardson			Absent
Cameron Hamilton	X		
James White	X		



7. Authorize 10 month fellowship position

Staff was approached by Ameri Corp, Climate Corps to place a college student with CalVans for a 10 month period. This would be a good match with Gabriela Pacheco as CalVans expands into the Northern Counties. The cost is \$20,000.00 and will be billed back to the Cap and Trade grant.

Motion Made By:	Commissioner Chavez		
2nd Motion By:	Commissioner O'Banion		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk			Absent
Sylvia Chavez	X		
Cheryl Wegman	X		
Joe Neves	X		
Jerry O'Banion	X		
Robert Poythress			Absent
Maritza Hurtado			Absent
Jim Richardson			Absent
Cameron Hamilton	X		
James White	X		

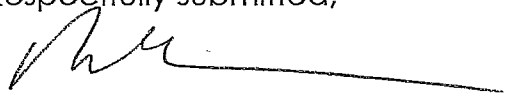
8. MISCELLANEOUS COMMENTS

Commissioner Chavez wanted to report that she enjoys the driver stories and is happy to see that the Outreach and Marketing efforts are working by increasing CalVans memberships.

9. NEXT MEETING DATE.

The next Board meeting is scheduled for Thursday, December 8, 2016 at 10:00 a.m. The meeting was adjourned at 10:18 a.m.

Respectfully submitted,



Ronald H. Hughes
Executive Director

10/13/16 sn



Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on December 1, 2016 at 1:30 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

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- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
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1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG	Sasha Tepedelenova			X @ 1:37
Fresno COG			X	
Kern COG	Bob Snoddy Susanne Campbell	X		
KCAG			X	
MCAG	Natalia Austin			X @ 1:33
MCTC	Amelia Erinson	X		
ICTC			X	
SBCAG			X	
TCAG	Kasia Thompson	X		
VCTC	Alan Holmes	X		

Ron Hughes, Baldev Randhawa, Cecelia Marquez and Ramona Beck from CalVans were also in attendance.

2. PUBLIC COMMENT

No comments were received.

3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A). Minutes of 9/22/2016

Motion Made By:	Alan Holmes
2nd Motion By:	Natalia Austin
Motion (Pass/Fail)	Pass

4. SYSTEM UPDATE

A. Outreach Meeting with STANCOG Staff

Staff met with Stanislaus County of Governments(STANCOG) staff last month regarding joining CalVans. STANCOG indicated a desire to join CalVans and will be scheduling a presentation to their Board in January or February.

B. Recent Development in Coachella Area

Staff has vanpool service in Coachella area. Staff explained that Riverside COG would have to agree to join CalVans.

C. FY 15-16 Vanpool Ridership Data

Staff has finished breaking down the vanpool ridership numbers by NTD and passengers miles by county of origination. Staff also prepared a report showing the Green House Gas reduction achieved by the project. All reports were attached.

5. Authorize Vanpool Voucher Agreement with Stockton RTD

Staff recommends approving a vanpool voucher agreement with Stockton RTD. STANCOG is excited about establishing a vanpool program that will ultimately generate Federal 5307 funds for them. They will be establishing a vanpool program of \$200 per month per vanpool.

Motion Made By:	Alan Holmes
2nd Motion By:	Susanne Campbell
Motion (Pass/Fail)	Pass

6. Authorize the creation and hiring of Transit Coordinator and up to two Transit Aides

Staff recommends approving the creation and hiring of a Transit Coordinator and up to two Transit Aides in the Stockton area. With the voucher program being offered by RTD the number of vanpools could grow quite rapidly.

Motion Made By:	Alan Holmes
2nd Motion By:	Amelia Erinson
Motion (Pass/Fail)	Pass

7. Authorize the award of a proposal to replace the existing Hanford carwash

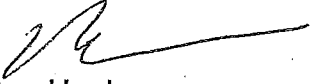
Staff recommends approving the bid from Richard Oaks and Son. There were two RFP's submitted. This was the lowest bid received.

Motion Made By:	Natalia Austin
2nd Motion By:	Sasha Tepedelenova
Motion (Pass/Fail)	Pass

ADJOURNMENT

The meeting was adjourned at 1:50 p.m.

Respectfully submitted



Ron Hughes
Executive Director

12/1/2016cm

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