

# CALIFORNIA VANPOOL AUTHORITY

## Board of Directors

1340 North Drive \* Hanford, California 93230  
(559) 852-2711

**Meeting Date:** December 8, 2016

**Time:** 10:00 AM

**Place:** Kings County Association of Governments  
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
- Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 Heffeman Ave., Calexico, CA 92231
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Merced County Association of Governments, Conference Room, 369 West 18<sup>th</sup> Street, Merced, CA 95340
- San Joaquin Council of Governments, 44 N. San Joaquin Street, Suite 627, Stockton, CA 95202
- Santa Barbara County Association of Governments, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
- Tulare County Association of Governments, Porterville City Hall, 291 North Main, Porterville, CA 93257
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 9300.

**The call in number for this meeting is 1-866-244-8528, Password 574681**

***Please note that the Brown Act requires that Board members calling in do so from one of the locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.***

*A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.*

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**A G E N D A**

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<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the committee on any item relevant to the authority. To comment on an agenda item, speakers should notify the staff member at the meeting location, when the agenda item is announced. The staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of October 13, 2016	
	B. Authorize preparation of RFP for replacing car wash equipment	
4.	System Update	Information
	A. Outreach meeting with STANCOG Staff	
	B. Recent developments in Coachella area	
	C. FY 15-16 vanpool ridership data	
	D. FY 16-17 Budget Update	
5.	Authorize Vanpool Voucher Agreement with Stockton RTD	Action
6.	Authorize the creation and hiring of Transit Coordinator and up to two Transit Aides	Action
7.	Authorize the award of a proposal to replace the existing Hanford carwash	Action
8.	Adjournment	

Attachments:

Item Page Description

- A. 6 Board Minutes of October 13, 2016
- B. 10 TAC Minutes of September 22, 2016
- C. 13 FY 15-16 vanpool ridership data broken down by County
- D. 16 FY 15-16 vanpool ridership data broken down by UZA
- E. 19 Report on Green House Gas Calculation
- F. 20 FY 16-17 Budget Update
- G. 28 Voucher Agreement with Stockton RTD

**STAFF REPORT**

**3. Consent Items**

A. Minutes of October 13, 2016

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

**4. System Update**

**A. Outreach and marketing**

Staff met with STANCOG Staff last month concerning joining CalVans. The Staff indicated a desire to Join CalVans and will be scheduling a presentation before their Board in January or February.

**B. Recent developments in Coachella area**

Staff has been asked about vanpool service in the Coachella area. Staff explained that Riverside COG would need to agree to join CalVans if a serious discussion is to be had.

**C. FY 15-16 vanpool ridership data**

Staff has finished breaking down the vanpool ridership numbers by NTD and passenger miles by county of origination. Both are attached to this Staff Report.

Imperial had the largest growth as a County given its membership in CalVans and the acceptance of growers and Contractors in the area. This growth also impacts Monterey County as many of these individuals work in both locations. Kern County's growth comes from the acceptance of CalVans by many of the State employees who previously used one of several questionable vanpool companies in the area.

For NTD growth El Centro tops the list. This is again because of the growers in the area switching to CalVans. Porterville and Bakersfield increased due to an increase in State Correctional vanpool growth. Salinas is due entirely to agricultural vanpool activity in the city.

<u>County Growth</u>		<u>NTD Growth</u>	
Imperial	203%	El Centro	186%
Monterey	69%	Porterville	95%
Kern	49%	Bakersfield	76%
Ventura	39%	Salinas	55%
Tulare	20%	Visalia	18%

Staff asked the firm of RAMBOLL ENVIRON to prepare a report showing the Green House Gas reduction achieved by County. The firm has helped CalVans and other entities to prepare numbers for CARB's review. Their expertise helps to accurately reflect the GHG reduction by County.

Staff also added several other "benefit" categories to the report. One of these was a reflection of how much disposable income vanpool participants realized by being in a vanpool. I also looked at the

number of fatal accidents that were avoided and the monetary savings achieved. This may not be solely by the rider but to the population in general. That report is also attached.

**C. FY 16-17 Budget Update**

Attached is the first quarter budget update. Revenues are running about 1 percent over expenses. The extended use of vanpools in the agricultural sector that was covered in the last meeting is resulting in an additional \$150,000 in cash flow in each of the past several months.

**5. Authorize Vanpool Voucher Agreement with Stockton RTD**

San Joaquin Council of Governments is excited about establishing a vanpool program that will ultimately generate Federal 5307 funds for them. They look to Fresno and the fact that CalVans reporting generates over 2 million a year in additional federal transit funds. They hope to get enough vanpool on the road to realize 1 million for themselves. To that end, they wish to establish a voucher program of \$200 per month per vanpool.

The attached agreement is similar to the one that CalVans has with Visalia and Porterville. Staff is recommending the signing of the Agreement. RTD also offered office space should we need it.

**6. Authorize the creation and hiring of Transit Coordinator and up to two Transit Aides**

Staff had originally anticipated a slow growth in the Stockton area. However, given the voucher funding offered by RTD and their willingness' to promote CalVans, The number of vanpools could grow quite rapidly. The new staff would be assigned to the Stockton area.

**7. Authorize the award of a proposal to replace the existing Hanford carwash**

Staff received following two proposals for replacing the car wash at the Hanford. Both are reputable firms with quality products.

Vendor	System Name	Cost
Banks and Company	SoftWash DF	\$105,309.00
Richard Oaks and Son	ProTouch ICON	\$ 99,970.00

Staff is recommending that ProTouch ICON system be purchased from Richard Oaks and Son for \$99,970.