

CALIFORNIA VANPOOL AUTHORITY

Board of Directors

1340 North Drive * Hanford, California 93230
(559) 852-2711

Meeting Date: August 4, 2016

Time: 10:00 AM

Place: Kings County Association of Governments
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
- Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 Heffeman Ave., Calexico, CA 92231
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340
- Santa Barbara County Association of Governments, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
- Tulare County Association of Governments, Porterville City Hall, 291 North Main, Porterville, CA 93257
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 9300.

The call in number for this meeting is 1-866-244-8528, Password 574681

Please note that the Brown Act requires that Board members calling in do so from one of the locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.

A G E N D A

<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the committee on any item relevant to the authority. To comment on an agenda item, speakers should notify the staff member at the meeting location, when the agenda item is announced. The staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of June 9, 2016	
	B. List of Surplus vehicles	
4.	System Update	Information
	A. Outreach and marketing	
	B. Discussions with San Joaquin Supervisor Charles Winn	
	C. Financial Update for fourth quarter	
5.	MOU with US Department of Labor	Action
6.	Agreement with Lemoore High school	Action
7.	Review bid results for up to 150 GMC/Chevrolet 15-passenger vans	Action
8.	Adjournment - Next meeting date.	

Attachments:

Item	Page	Description
A.	7	Board Minutes of June 9, 2016
B.	11	TAC Minutes of July 28, 2016
C.	14	Driver Story
D.	15	Financial documents for fourth quarter
E.	23	MOU with US Department of Labor and Driver/Employer Agreements
F.	29	Agreement with Lemoore High school

STAFF REPORT

3. Consent Items

A. Minutes of June 9, 2016

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

C. List of Surplus vehicles

The following list of vehicles has reached the end of their usable life and may be disposed of. Staff is recommending that they be declared surplus and disposed of at a public auction.

Van #	Make /Model	VIN #	MILEAGE
1	GMC Savana	1GJHG39U841246423	221,345
14	GMC Savana	1GJHG39U231232158	235,377
19	GMC Savana	1GJHG39U341126853	235,841
56	GMC Savana	1GJHG39U841236555	238,672
75	GMC Savana	1GJHG39U851105210	247,216
82	GMC Savana	1GJHG39U151105114	228,169
91	GMC Savana	1GJHG39U751159047	266,647
127	GMC Savana	1GNDV23L55D209715	217,614
SP-2	GMC Savana	1GJHG39U361274911	221,439
SP-5	GMC Savana	1GJHG39U061275112	221,178
SP-10	GMC Savana	1GJHG39U161274664	248,289
SP-11	GMC Savana	1GJHG39U341243638	302,490
SP-12	GMC Savana	1GJHG39U951107161	217,137
SP-14	GMC Savana	1GAHG39U761100243	226,280

4. System Update

A. Outreach and marketing

A number of vanpool riders were interviewed and asked about CalVans. Their responses or testimonials can be viewed on our website at:

<http://www.calvans.org/why-us/video-gallery>

We have also updated our vanpool cost calculations page on website to include the vanpool vouchers being provided by Visalia and Porterville. Someone traveling from Fresno to Porterville can combine the Fresno, Porterville and Air District support, saving up to \$1,300 on their monthly commute cost. The link to the calculation page is:

<http://www.calvans.org/why-us/cost-calculators/monthly-van-cost>

We also have several Facebook pages, one for the generic vanpools and one for the agricultural vanpools. The agricultural Facebook site seems to be having more involvement from vanpool groups. The riders are proud to show their work to others. In addition, Gabriela Pacheco, our Marketing and Outreach Specialist, has been busy conducting outreach activities to our farmworker vanpoolers. This has involved direct outreach as well as maintaining and growing our Facebook following. The following link will take you to the Facebook page as well as to some videos she has posted on the site.

<https://www.facebook.com/CalVansAgVanpools?fref=ts>

<https://www.facebook.com/CalVansAgVanpools/videos/vb.100003103669895/1001030010010445/?type=2&theater>

<https://www.facebook.com/CalVansAgVanpools/videos/vb.100003103669895/1009653095814803/?type=2&theater>

<https://www.facebook.com/CalVansAgVanpools/videos/vb.100003103669895/1019350378178408/?type=2&theater>

<https://www.facebook.com/CalVansAgVanpools/videos/vb.100003103669895/987947521318694/?type=2&theater>

B. Discussions with San Joaquin Supervisor Charles Winn

Staff has had several discussions with Board Supervisor regarding how CalVans might work in San Joaquin County and whether or not the County could be a member. I replied that we are set up for COG membership and that I would be happy to meet with the COG staff.

C. Financial Update for fourth quarter

I have attached the fourth quarter financials for review and discussion.

5. MOU with US Department of Labor

Attached is the MOU that the US Department of Labor has approved. Staff does not see anything in the MOU that would be of concern to CalVans. The document stresses a cooperative spirit with both agencies working towards safe farmworker transportation. A large part of the agreement covers the sharing of information stressing that the two agencies will work together and not share information with the public that might be confidential. If we do end up sharing information with the public, we will notify each other.

The MOU is basically an informal handshake, as indicated in the following comment from our attorney:

“This MOU is a voluntary agreement that expresses the good-faith intentions of WHD and CalVans, is not intended to be legally binding, does not create any contractual obligations, and is not enforceable by any party.”

We have modified our Driver Agreement with an added section that lets the driver identify his status relationship as the driver. We are also now requiring a document from the company acknowledging that they are aware the driver is working for them and in what capacity.

The DOL is planning a formal signing ceremony at their office at 906 N Street, Suite 105 in Fresno at 10:00 AM on Tuesday August 9th. The date of the signing is significant, because it was on this date 1999 that thirteen farmworkers lost their lives in an accident near Five Points in Fresno County. The accident was the spark that resulted in a number of important changes resulting in safer transportation. One of these changes was the ultimate creation of CalVans, which is now providing safe transportation to over 3,300 farmworkers. The signing ceremony will be in the patio outside the Fresno office, Board members are invited to attend.

Staff is recommending that the Director be authorized to sign the attached MOU at the ceremony.

The formal invitation for the event follows:

THE US DEPARTMENT OF LABOR, Wage and Hour Division
and
The California Vanpool Authority (CalVans)

INVITE YOU TO ATTEND

MEMORANDUM OF UNDERSTANDING

Signing Ceremony

Tuesday, August 9, 2016 | 10:00 AM—11:30 AM

Civic Center Courtyard

906 N Street Fresno, CA

Please RSVP by Friday August 5, 2016

For questions and to RSVP contact:

lopez.jamika@dol.gov

6. Agreement with Lemoore High school

For approximately the past 10 years, CalVans has had an agreement Lemoore High School allowing CalVans riders to park their cars and vans on the south end of their parking lot along Lemoore Avenue, just north of Hwy 198. On any given day there can be several hundred cars parked in the lot as Lemoore riders leave their car there to join a vanpool or another car going to one of the prisons. Vanpool groups from Fresno, Visalia and Hanford use the parking lot as a pickup point for Lemoore riders.

The agreement recognizes that these vehicles have a negative impact on the parking lot that results in increase maintenance. The old agreement identified \$15,922 as the amount that would offset this damage over time and go towards a resurfacing fund to reseal the lot every 5 years. The new agreement allows for the same use but has a higher yearly payment \$20,505, reflecting the increase cost in paving

cost over the past 10 years. Staff is recommending that the Board authorize Staff to sign the agreement with the Lemoore High School.

7. Review bid results for up to 150 GMC/Chevrolet 15-passenger vans

Bids were sent to 26 vendors, placed in the paper and on the CalVans website. Three Way Chevrolet and Keller Motors submitted bids, with Three Way Chevrolet submitting the overall lower bid. Staff received questions from Keller’s Staff concerning the lower bid from Three Way Chevrolet. Staff has spoken with representatives of Three Way and they are comfortable in there bid.

The bids included two options, Option 1 was for a van with cloth seats and carpeting, Option 2 was for vinyl seats and floor covering. Staff has estimated that the savings of \$43,307, given approximately 80%, of vehicles being purchased will be the Option 2 for the Ag vanpool program. The bid results were:

Option 1	Vendor		
	Three Way Chevrolet	\$32,449.45	
	Keller Motors	\$32,365.18	Low Bid
		84.27	Difference
Option 2	Keller Motors	\$32,358.51	
	Three Way Chevrolet	\$31,976.55	Low Bid
		\$381.96	Difference

Staff is recommending that the bid be awarded to Three Way Chevrolet in Bakersfield.

Bid packets were mailed to the following companies:

William L. Morris Chevrolet Fillmore, CA 93015	Visalia Buick GMC Visalia, CA 93292-6642	Rio Vista Chevrolet Buellton, CA 93427
Stowasser Buick GMC Santa Maria, CA 93454	Sequoia Chevrolet Buick GMC Sanger, CA 93657-3154	MOTOR CITY AUTO CTR Bakersfield, CA 93313
Kellers Motors Hanford, CA 93230-4964	Kitahara GMC Buick Fresno, CA 93710-5017	GMC Motor City Bakersfield, CA 93313
Fahrney Buick GMC Selma, CA 93662-2606	Delano Chevrolet Buick GMC Delano, CA 93215-2739	Motor City Auto Lexus Bakersfield, CA 93313
Sturgen and Beck Tulare, CA 93274-5496	Liberty Chevrolet Selma, Ca 93662	West-Mark Tehachapi, CA 93561
Ed Dena's Auto Center Dinuba, CA 93618-9116	Richard's Chevrolet Corcoran, CA 93212	Three Way Chevrolet Sales Bakersfield, CA 93313
Richard Chevrolet Shafter, CA 93263	Graham Chevrolet Santa Barbara, CA 93105	Sunset Auto Center Lompoc, CA 93436
Home Chevrolet Santa Maria, CA 93454	Paradise Chevrolet Ventura, CA 93003	Wm L Morris Chevrolet Filmore, CA 93015
Santa Paula Chevrolet Santa Paula, CA 93060		