



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on January 11, 2018, in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCAG – Merced County Association of Governments
- MCTC – Madera County Transportation Commission
- RCTC – Riverside County Transportation Commission
- SBCAG – Santa Barbara County Association of Governments
- SJCOG – San Joaquin Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Scott Funk – Alternate	X		
Fresno COG	Ray Leon – Primary			
ICTC	Jim Predmore – Alternate			
Kern Cog	Cheryl Wegman – Primary	X		
KCAG	Joe Neves – Primary	X		
MCAG	Rodrigo Espinoza – Primary	X		
MCTC	Robert Poythress- Primary			
RCTC	Steven Hernandez – Primary			
SBCAG	Jim Richardson – Primary	X		
SJCOG	Charles Winn – Primary			
TCAG	Greg Gomez– Primary			
VCTC	James White – Primary	X		

Counsel present: Aubrey Mauritson

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Katie Anaya from CalVans.

2. Unscheduled Appearances:

No unscheduled appearances.

3. Consent Calendar

A. Minutes of November 9, 2017

Motion Made By:	Rodrigo Espinoza		
2nd Motion By:	Jim Richardson		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk			X
Ray Leon			Absent
Jim Predmore			Absent

Cheryl Wegman			X
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress			
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Greg Gomez			Absent
James White	X		

4. System Update

A. Greenhouse Gas calculations by County

A review was provided of the reports prepared by Ramboll Environ. The firm prepared the Greenhouse Gas reduction reports for FY 16-17. Report copies were provided with the agenda.

B. Growth in San Joaquin and Coachella regions

An overview of the growth in these two regions was provided. Both FL and VP programs are both active and growing in these regions.

C. Ridership in Imperial exceeds prior year

Staff shared ridership growth in Imperial Valley. Staff expects trends of further growth heading into the summer months.

D. Insurance Loss Rates

Staff checked in with Insurance Loss Rates comparative to prior years. The Underwriting Loss Rate Summary Report was included with the agenda.

E. Budget Update

The mid-year budget was reviewed and confirmed as stable with revenue and expenses balanced at 53%. As CalVans experiences program growth, budget is anticipated to grow entering FY 18-19. A Budget Status of the first six months of FY 17-18 was included with the agenda.

F. Outreach and Marketing Activities

The December newsletter, highlighting outreach efforts, was included with the agenda.

G. Form 700 Completion

Staff reminded board members to complete a Form 700 for the 2017 calendar year.

5. Approve RFP Request for up to 200 15-passenger vans

This RFP pertains to the \$6 million of AQUIP funding for farm labor vehicles in the San Joaquin valley.

Motion Made By:	Jim Richardson		
2nd Motion By:	James White		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk	X		
Ray Leon			Absent
Jim Predmore			Absent
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress			
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Greg Gomez			Absent
James White	X		

6. Approve collaboration with Self-Help Enterprise

This partnership will allow for a co-application to the Affordable Housing and Sustainable Communities Program Grant to provide up to twenty vans at a housing project in Patterson. This project is contingent upon Stanislaus COG joining the CalVans board.

Motion Made By:	Scott Funk		
2nd Motion By:	James White		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk	X		
Ray Leon			Absent
Jim Predmore			Absent
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress			
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Greg Gomez			Absent
James White	X		

7. Approve selection of firm for Salary Survey

Staff is recommending we conduct a salary survey to explore the issue of higher cost of living in office areas outside of Kings County. With growth, CalVans struggles to attract top talent with current pay ranges in place.

Motion Made By:	Rodrigo Espinoza		
2nd Motion By:	Scott Funk		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Scott Funk	X		
Ray Leon			Absent
Jim Predmore			Absent
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress			
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Greg Gomez			Absent
James White	X		

7. MISCELLANEOUS COMMENTS

The pilot project to Mexico discussed with the Technical Advisory Committee has been dismissed.

8. NEXT MEETING DATE.

The next Board meeting is scheduled for Thursday, March 8, 2018 at 10:00 a.m. The February 8, 2018 meeting has been cancelled.

The meeting was adjourned at 10:23 am

Respectfully submitted,



Ronald H. Hughes
Executive Director

1/11/2018

Board Meeting

January 11, 2018



Name	Agency	Email
Joe News	BOS	
Aubrey Morrison	Atty	
Baldwin Bandhana	CALVANAS	
Kawyle	CALVANAS	

* The signing, registering or completion of this document is voluntary, and all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.

(Govt. Code Sec 54953.3)



Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on February 22, 2018 at 1:30pm in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
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1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG			X	
Fresno COG	Suzanne Martinez	X		
ICTC	Mark Baza	X		
Kern COG	Susanne Campbell	X		
KCAG	Terri King	X		
MCTC			X	
MCAG			X	
RCTC	Chris Park	X		
SJCOG			X	
SBCAG			X	
TCAG			X	
VCTC			X	

Additional Guests: CalVans staff (Ron Hughes, Cecelia Marquez, Nicole-SunLine)

2. PUBLIC COMMENT

No comments were received.

3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

- A) Minutes of December 21, 2017
- B) Disposal of surplus vans

Motion Made By:	Mark Baza
2nd Motion By:	Suzanne Martinez
Motion (Pass/Fail)	Pass

4. SYSTEM UPDATE

A. Status of Farmworker Vehicle funding

Staff provided an update of the anticipated funding from the California Air Resource Board (CARB). CARB is awaiting final approvals to release the RFP. Delays in anticipated funding will affect available vans for the summer.

B. TCAG's 7th Annual Local Motion Awards

CalVans thanks Tulare County Association of Governments who recognized CalVans as a 2018 Local Motion Award Winner for Innovative & Sustainable Transportation.

C. AB 2006 Agricultural Worker Clean Transportation Investment Program

Staff overviewed the AB 2006 bill introduced by the 13th Assembly District. This program looks to utilize funds from the Greenhouse Gas Reduction Fund for farm worker vehicles with near-zero and zero-emission. Staff is seeking letters of support for this program from member agencies and drivers.

5. Review TAC Membership and Attendance

In regards to attendance and membership, Staff is seeking feedback from the TAC members as to whether CalVans should continue a TAC.

Motion Made By:	
2nd Motion By:	
Motion (Pass/Fail)	No Action

6. Approve membership of two new agencies

Staff is recommending we allow San Bernardino County of Transportation Authority and Stanislaus Council of Governments to join the CalVans Board.

Motion Made By:	Suzanne Campbell
2nd Motion By:	Mark Baza
Motion (Pass/Fail)	Pass

7. Award Vehicle Bid

Staff solicited bids for GMC/Chevrolet vehicle vendors; the only response was from Keller Motors. Staff is recommending an approval of the vehicle bid.

Motion Made By:	Mark Baza
2nd Motion By:	Suzanne Campbell
Motion (Pass/Fail)	Pass

8. Review 16/17 Audit


No findings were made in the FY 16/17 audit. Staff is recommending approval of the audit.

Motion Made By:	Esperanza Velasquez
2nd Motion By:	Natalia Austin
Motion (Pass/Fail)	Pass

ADJOURNMENT

The meeting was adjourned at 1:53pm

Respectfully submitted



Ron Hughes
Executive Director

02/22/2018

TAC Meeting

February 22, 2018



Name	Agency	Email
Cecilia Mangay	CALVANS	
Baldev Randhawa	CALVANS	

* The signing, registering or completion of this document is voluntary, and all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.

(Govt. Code Sec 54953.3)

15